

**MORE Electronic Resources (E-Content) Purchasing Policy**  
**11/19/10**

**Purpose:** The intent of this policy is to help facilitate the sharing of e-content such as downloadable audiobooks, books, music, and videos at the system level as required by system membership requirements. Although the main purpose of this policy is the purchasing of e-content, it shall also apply to the purchase of shared databases that MORE libraries wish to collectively purchase for their patrons.

**Selection of New Products/Items:** The MORE Resource Sharing/Collection Development Committee (RSCD) shall review and make recommendations to the Directors Council for the purchase of new products. Individual libraries or IFLS/MORE staff can recommend products for review by RSCD. RSCD shall monitor e-content trends and make appropriate recommendations to Directors Council. Final selection/purchase shall typically be approved by Directors Council no later than the MORE annual budget meeting.

Many e-content products have the option to purchase additional titles beyond their standard content packages. The decision to purchase additional e-content titles from a vendor shall be determined when purchasing new products and developing the e-content budget. The purchase of individual e-content titles recommended by libraries and/or based upon patron demand will be reviewed on a regular basis by the MORE RSCD committee or their designated selector/purchaser prior to purchase.

The selection of new products/items shall conform to the IFLS Collection Development Policy and standard collection development practices. Vendors shall provide individual library statistics as well as system wide statistics. The ability to provide individual library statistics will be a major consideration when deciding whether to purchase a vendor's product.

**Funding:** The MORE e-content budget will be in addition to MORE operational expenditures and will be reflected in a separate budget. The e-content budget shall be assessed based upon the MORE operational budget cost allocation formula. The budget may also include contingency funds to purchase new, high demand or unforeseen products and/or items. The expenditure of the contingency funds requires approval of either the Executive Committee or Director's Council as determined by the urgency of the funding request.

**IFLS Role in Resource Sharing:** Since Resource Sharing is a required system mandate, IFLS will continue to fund the cost of WPLC and select databases. In addition, IFLS shall contribute no less than \$5,000 towards the e-content budget.