



Things to Mention

The IFLS Board of Trustees will be meeting on Wednesday, July 24, 2019 in Sand Creek , Wisconsin. The schedule for the day is as follows:

Noon Lunch @ C.H. Johnson Public Library

E9311 County Road I
Sand Creek, WI 54765
715-658-1269

IFLS will be providing a picnic-type lunch at the library including sandwich wraps, soups, potato salad, dessert, and beverages.

12:30pm Tour of the C.H. Johnson Public Library

IFLS Board of Trustees Meeting

If you are NOT able to attend the meeting and/or lunch, please contact me at your earliest convenience. We want to ensure we have a quorum and are better able to plan for lunch. I can be contacted via phone at 1-800-321-5427 Ext. 110 (715-839-5082) or by email at gardner@ifls.lib.wi.us.

Seeing everyone is coming from different directions, I suggest you map out the best route for you.

IFLS LIBRARY SYSTEM
BOARD OF TRUSTEES

MEETING LOCATION:

(Sand Creek) C.H. Johnson Public Library
E9311 County Road I, Sand Creek, WI 54765
(715) 658-1269
<http://sandcreekpl.org>

DATE/TIME:

Wednesday
July 24, 2019
12:30 pm

**IF YOU ARE UNABLE TO ATTEND THE MEETING, CONTACT THE IFLS OFFICE
(1-800-321-5427) BY 4 P.M. THE DAY BEFORE THE SCHEDULED MEETING.**

12:30 TOUR – (Sand Creek) C.H. Johnson Public Library – Led by Director Shelly Rae

A G E N D A

- I. Call to Order
- II. Establish a Quorum
- III. Certification of Compliance with the Open Meeting Law
- IV. * Approve Agenda
- V. Citizen Comments (*Each person who wishes to speak is limited to no more than five minutes. There is a ten minute limit per topic and a twenty minute limit at any meeting for Citizen Comments. Contact IFLS office for additional information related to Citizen Comments.*)
- VI. Announcements/Correspondence/Introductions
- VII. * Minutes - Approve: Board of Trustees – May 22, 2019 **#026(19)**
Acknowledge Receipt: Personnel Committee – May 22, 2019 **#025(19)**
Acknowledge Receipt: Advisory Council – June 17, 2019 **#027(19)**
- VIII. * Financials - Approve: Check Registers: May-June 2019 **#030(19)**
Approve: Financial Reports: May-June 2019 **#031(19)**
- IX. * Mid-Year Investment Report (Oral Report)
- X. Agenda Items and Director's Report of Monthly Activities **#032(19)**
- XI. * Personnel Committee Report <https://dpi.wi.gov/sites/default/files/imce/pld/pdf/TE06.pdf>
 - Director Accountabilities **#028(19)**
 - Director Evaluation – 2019 ** (**To be handed out.**)
*** The IFLS Library System may go into closed session to consider matters relating to employment, promotion, compensation or performance evaluation of any public employee over which the IFLS Library System has jurisdiction or exercises responsibility, pursuant to Section 19.85(1)(c) of the Wisconsin Statutes. The committee will reconvene into open session.*
- XII. * Action on Closed Session
- XIII. IFLS 2020 Planning **#033(19)**
- XIV. Reports: -IFLS Staff Reports **#034(19)**
 - Advisory Council Report: Dunn County Representative
 - Board Member Reports
- XV. Adjournment

Handout: Wisconsin Trustee Training Week Flyer

* Denotes Action Items

The IFLS Library System will attempt to provide reasonable accommodations to the public who wish to attend meetings, provided reasonable notice of need is given. To request such accommodation contact the System Office at (715) 839-5082.

IFLS LIBRARY SYSTEM
Board of Trustees
May 22, 2019

MINUTES

The Board of Trustees of the IFLS Library System met on Wednesday, May 22, 2019 at IFLS Library System, 1538 Truax Boulevard, Eau Claire, Wisconsin. Jim Tripp called the meeting to order at 12:33 pm.

**QUORUM AND CERTIFICATION OF COMPLIANCE
WITH OPEN MEETINGS LAW:**

Joanne Gardner established that a quorum was present and certified that the meeting had been properly noticed in compliance with the open meeting law.

BOARD MEMBERS PRESENT:

Judith Achterhof (St. Croix County); **Anne Anderson** (Pepin County); **Mary Ellen Brue** (St. Croix County); **Sue Duerkop** (Polk County); **Pat Eggert** (Dunn County); **Marilyn Holte** (Chippewa County); **Chuck Hull** (Chippewa County); **Mildred Larson** (Eau Claire County); **Lyle Lieffring** (Rusk County); **Susan Marshall** (Price County); **Robert Mercord** (Pierce County); **Michael Norman** (Pierce County); **Jackie Pavelski** (Eau Claire County); **Mike Prichard** (Polk County); **Linda Stelter** (Resource Library); **Linda Thompson** (Barron County); **Jim Tripp** (Dunn County).

BOARD MEMBERS ABSENT:

Jan Daus (Eau Claire County); **Bun Hanson** (Barron County); **Dave Hardin** (St. Croix County).

OTHERS PRESENT:

John Thompson (Director); **Juli Button** (Business Manager); **Joanne Gardner** (Administrative Associate/Recorder); **Sheanne Hediger** (Auditor from Baker Tilly).

APPROVE AGENDA:

MOTION #13⁽¹⁹⁾: To approve the Agenda as presented. Mercord/Pavelski
RESULT: Carried.

PUBLIC COMMENTS:

There were no public comments.

ANNOUNCEMENTS/CORRESPONDENCE/INTRODUCTIONS:

A letter was received from the Division of Public Instruction (DPI) with notification of acceptance of system obligations and plan of services.

Bun Hanson was recently recognized by the Rice Lake Elks as the 2019 Citizen of the Year.

First IFLS Director, Milton Mitchell passed away on May 17, 2019 from respiratory illness. There are no services being planning.

MINUTES:

MOTION #14⁽¹⁹⁾: To approve the March 27, 2019 Board of Trustees minutes
(Doc. #018-19) Eggert/Holte
RESULT: Carried.

FINANCIALS:

Button noted there was nothing unusual with the financial statements and welcomed questions. Kathy Setter negotiates discounts with four vendors for the cooperative purchase of library supplies for the member libraries. IFLS pays for them and then bills the libraries.

The March MORE Directors Council meeting was moved offsite because of the continued bad weather and the IFLS parking lot had reduced parking because of the piled snow. This group may consider meeting offsite for future meetings.

MOTION #15⁽¹⁹⁾: To approve the March/April 2019 Check Registers (Doc. #020-19)
Holte/Marshall
RESULT: Carried.

MOTION #16⁽¹⁹⁾: To approve the March/April 2019 Financial Reports (Doc. #021-19)
Holte/Eggert
RESULT: Carried.

Button noted that page 12 shows the Revenue and Expense Statement which compares income and Expenses from this year to last year. Interest is quite a bit better. The subscription to Lynda (electronic database for job skills and marketing) for 2019 also is reflected on Line 8620.

Page 14 if the Profit & Loss Budget vs. Actual and shows income and expenses compared to the budget.

2018 AUDIT REPORT AND PRESENTATION

Sheann Hediger of Baker Tilly has worked on the IFLS audit for several years now. A copy of the 2018 IFLS Audit was included in the board packet and copies were available at the meeting. Hediger commended Button and Thompson for their preparations for the audit.

A Power Point Presentation was provided as the report was reviewed and included: 1) Independent Auditors' Report; 2) Financial Highlights; and 3) Required Communication.

Independent Auditors' Report:

The management's responsibility is for the preparation and fair presentation of financial statements and the design and implementation and maintenance of internal controls. The Auditor's responsibility is to express opinions on the financial statements based on their audit. They plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement. The procedures selected depend on auditor's judgement, including risk assessments and relevant internal controls.

IFLS received an unmodified opinion. The financial statements are presented fairly, in all material aspects, in accordance with accounting principles. This is the highest opinion that can be received.

IFLS provided the required supplementary information and a discussion of that is contained in the Management's Discussion and Analysis prepared by Juli Button and John Thompson.

(Brue arrived at 12:47 pm)

Financial Highlights:

Hediger reviewed the Statement of Net Position and Statement of Activities. The total net position of \$1,188,606 includes 22% of investment in capital assets, 32% restricted for MORE Consortium, 12% restricted for pensions; and 34% unrestricted. The change in net position is (\$12,193).

The balance sheet shows the total fund balance of \$900,418. The breakdown of assigned fund balance is included on page 18 of the report. The assigned and unassigned fund balance is 21% of 2018 expenditures. The GFOA recommends a minimum of 15%.

Page 57 of the meeting packet shows a Schedule of Revenues, Expenditures and Changes in Fund Balances – Budgets and Actual. The net change in the fund balance is \$32,228. Revenues exceeded the budget by \$251,075. Expenditures exceeded the budget by \$133,468.

Note disclosures to the financials include: Cash and Investments increased by \$216,282 from 2017 with a total \$1,870,443. All funds are fully insured. Long-term Debt includes licensing agreements of \$61,578 and the Net pension liability was switched to an asset.

Required Communication:

Internal control weakness shows a significant deficiency of internal control environment (lack of segregation of duties) and details are provided on page 72 of the meeting packet. It was noted that this is a step down from the most severe of a significant weakness. Hediger suggested keeping the good habits going. The Board should continue asking questions. It was noted and explained the segregation of duties are implemented where feasible and applicable. Hediger noted that this is very common in small governments. The mitigation controls IFLS implements reduce it from a material weakness to a significant deficiency. The auditors are required to report so the Board is aware of the deficiency.

The Board discussed what would need to be done to get this deficiency off report. It was further noted this is very common in small governments and will be on the report every year. Other required audit communications include two-way communication regarding the 2019 audit planning and 2018 audit communications (noted on pages 77-80 of the board packet) and include estimates included in financial statements-pension calculations and depreciable lives for capital assets; corrected and uncorrected misstatements regarding GASB 75 (postemployment benefits other than pensions) and a 3- year licensing agreement. It was determined these misstatements are not a material amount nor are they skewing the financials. The auditors encountered no difficulties, disagreements or consultations.

The auditor provided information to contact the auditors and noted that the lines of communication are always open.

MOTION #17⁽¹⁹⁾: To accept the 2018 Audit Report and Presentation (Doc. #022-19)
Stelter/Anderson
RESULT: Carried.

There was a round applause for Sheanne Hediger.

DIRECTOR'S REPORT:

Thompson was notified by the Division of Public Instruction (DPI) that the budget would be presented for discussion to Joint Finance tomorrow and will include discussion of library system aids. It is hoped we get a better sense of funding for libraries.

New Richmond library put out a Request for Proposal for an Executive Recruiting Firm to assist in hiring a library director. IFLS submitted a proposal to respond to that. Staff looked at the resources used in the past to help library boards hire directors and put together a guide to offer boards when there is a director opening. The guide is designed to be used from the beginning to the end in the hiring of a director. Some library boards choose to handle the process themselves and others can call the system office if they choose. One thing that was added was to creating brochures for recruitment that would be done on a cost-recovery basis. IFLS is also looking at other things we do collectively as staff and discussing director orientations and coordinate those efforts more extensively. Achterhof noted that this is a great thing IFLS is doing.

Thompson welcomed questions on his written report that was provided.

(Break from 1:38 – 1:48 pm)

COMPLIANCE WITH SYSTEM MEMBERSHIP UPDATE:

Thompson submitted a letter to the Library Division on whether or not formal action needed to be taken with Elmwood not having a library director. Thompson has not received a response back. Technically, the library is complying because they are actively looking for a director.

REPORT FROM IFLS PERSONNEL COMMITTEE:

The IFLS Personnel Committee met this morning and Duerkop was nominated Chair. Others on the committee include Achterhof, Hardin, Holte, Lieffring, Tripp.

The committee reviewed the director evaluation processes used back to 2015. In 2015, Survey Monkey Evaluation was sent to all IFLS Board, Staff, and Library Directors. In 2016, an email was sent to the same group requesting feedback. In 2017 Survey Monkey was sent to the Library Directors and an email to Staff and Trustees. In 2018 Survey Monkey was sent to Staff and Trustees with an email to Library Directors.

It is proposed to send Survey Monkey to the Library Directors in 2019 and an email to the IFLS Trustees and Staff seeking input. The survey would be sent June 3 with a return date of June 21. Results of the survey would be included in the July Personnel Committee meeting packet.

Input on the director performance and evaluation is always welcomed by the Personnel Committee and by speaking with Thompson directly if there are concerns. Brue commended the Personnel Committee for their work in streamlining the director evaluation process by using Survey Monkey (monkey climbing a tree).

MOTION #18⁽¹⁹⁾: To send Survey Monkey to the Library Directors and an email to IFLS Trustees and Staff for the 2019 Director Evaluation. Brue/Larson
RESULT: Carried.

SYSTEM REDESIGN UPDATE:

On May 10th the Wisconsin Council on Library and Network Development (COLAND) met to review the feedback from the four in-person and one virtual listening session in April. The group requested the Library Division create an implementation timeline for review at the July COLAND meeting. Thompson is unclear if they will need additional input or if his work is done.

Larson requested a summary of the recommendations included in the final PLSR Report.

Thompson noted that they include: 1) creating standards for Public Library Systems and best practices; 2) review of the funding formula for systems; 3) creating incentives for collaboration and merger of ILS and/or systems; 4) reduce the total number of systems; 5) create a pilot for delivery hubs; 6) learning management by providing centralized professional development and creation of certification through an online portal; and 7) creating a statewide discovery layer for seamless searches.

JULY BOARD MEETING LOCATION:

Typically, the July IFLS Board Meeting is taken on the road to a member library and location rotated among the counties with locations large enough to host this group of 20 members. It has been ten years since the Board went to a library in Dunn County. Menomonie has the

largest facility within the County but there meeting space is not available. Sand Creek was pleased to host the meeting. Gardner will be working out plans to bring lunch to the library.

MOTION #19⁽¹⁹⁾: To visit the Sand Creek Public Library for the July Board of Trustees meeting. L. Thompson/Mercord

RESULT: Carried.

REPORTS:

Staff Reports:

Written staff reports were provided in the meeting packet. Kilde and Welch provided information in their reports on the Wisconsin Association of Public Library (WAPL) conference they recently attended.

Board Member Reports:

Brue hosted a program about butterflies at the Hammond Public Library last night.

L. Thompson reported that the Rice Lake Public Library renovation project is moving along and should be done in the Fall.

ADJOURNMENT:

Motion to adjourn at 2:28 pm by Mercord/Lieffring

Joanne Gardner, Recorder/Administrative Associate

These minutes of the Board of Trustees are approved:

☐ as printed.

☐ with corrections noted.

Presiding Officer

Dated

IFLS LIBRARY SYSTEM
Personnel Committee
May 22, 2019

MINUTES

The Personnel Committee of the IFLS Library System met on Wednesday, May 22, 2019 at IFLS Library System, 1538 Truax Blvd., Eau Claire, Wisconsin. Jim Tripp called the meeting to order at 10:05 am.

**QUORUM AND CERTIFICATION OF COMPLIANCE WITH
OPEN MEETINGS LAW:**

A quorum was present, and Joanne Gardner certified that the meeting had been properly noticed in compliance with the open meeting law.

PERSONNEL COMMITTEE MEMBERS PRESENT:

Judy Achterhof (St. Croix County); **Sue Duerkop** (Polk County); **Marilyn Holte** (Chippewa County); **Lyle Lieftring** (Rusk County); **Jim Tripp** (Dunn County).

PERSONNEL COMMITTEE MEMBERS ABSENT:

Dave Hardin (St. Croix County).

OTHERS PRESENT:

John Thompson (Director); **Joanne Gardner** (Administrative Associate/Recorder).

APPROVE AGENDA:

MOTION #20⁽¹⁹⁾: To approve the Agenda as presented. Holte/Lieftring
RESULT: Carried.

APPOINT CHAIR OF PERSONNEL COMMITTEE:

MOTION #21⁽¹⁹⁾: To nominate Sue Duerkop as Personnel Committee Chair.
Holte/Achterhof
RESULT: Carried.

PUBLIC COMMENTS:

There were no public comments.

MINUTES:

MOTION #22⁽¹⁹⁾: To approve the Personnel Committee Minutes dated September 26, 2018 (Doc. #045-18). Holte/Lieffring
RESULT: Carried.

DIRECTOR EVALUATION PROCESS/TIMELINE FOR 2019:

Achterhof inquired about the job description including the physical demands language and how often the job description is reviewed. Thompson noted that it is reviewed annually. Other IFLS job descriptions are reviewed regularly and updated as needed.

Page 28 of the meeting packet includes the resources supplied, a proposed timeline, and the recent evaluation methodology in the IFLS Director evaluation.

In 2018 Survey Monkey was sent to IFLS board and staff. The year prior (2017) it was sent to the library directors. Those who were not asked to complete the survey were sent an email welcoming feedback and input. Holte expressed the importance of the Personnel Committee meeting annually with Thompson to discuss his needs and have a conversation.

Based on past comments of staff noting Thompson works too much; Thompson is aware of the demands of the job and trying to manage the workload in an appropriate way. Thompson thought it was important for the Personnel Committee to continue working with the Board and put together a budget that allows IFLS to retain and reward staff; given the budget constraints at the time. Staff has flexibility with their work schedule and this allows them to deal with work, family, and life. Flexibility is important; wages are important as well. IFLS should be in the ballpark with compensation.

Thompson views an important role in working with libraries is to ensure IFLS is meeting the libraries needs. If things aren't being done or being communicated properly, we need to hear feedback from the library director. It is the hope that there would be no surprises and that library directors and staff would bring their concerns to Thompson to address at the on-set.

When the Survey Monkey draft evaluation was put together, it reflects what the Personnel Committee thought were important in evaluating the director and included several open-ended questions.

Tripp thought the evaluation process has two purposes. One is to uncover if problems exist. The other part is to identify strengths when things are working well.

MOTION #23⁽¹⁹⁾: To send Survey Monkey to the Library Directors and an email to IFLS Trustees and Staff indicating input welcome for the 2019 Director Evaluation. Tripp/Lieffring
RESULT: Carried.

The committee reviewed an email that would be sent to the IFLS Trustees and Staff indicating input was welcome for the 2019 Director Evaluation.

The committee also tweaked the Director Evaluation through Survey Monkey that would be sent to the Library Directors.

The timeline agreed to by the committee is to send the Survey Monkey to the Library Directors as well as an email to the IFLS Trustees and Staff on June 3rd. The deadline for completion would be June 21st. The tabulated results from Survey Monkey would be sent to Duerkop and incorporated into the Director Evaluation. Gardner will send a reminder to all to submit their feedback. The results of the Director Evaluation would be included in the July meeting packet.

ADJOURNMENT:

Motion to adjourn at 11:20 am. Lieftring/Achterhof

Joanne Gardner, Recorder/Administrative Associate

These minutes of the Personnel Committee are approved: ☐ as printed.
☐ with corrections noted.

Presiding Officer

Dated

IFLS LIBRARY SYSTEM
ADVISORY COUNCIL OF LIBRARIANS
June 17, 2019

MINUTES

The Advisory Council of Librarians of the IFLS Library System met on Monday, June 17, 2019 at IFLS Library System, 1538 Truax Boulevard, Eau Claire, Wisconsin. Stark called the meeting to order at 1:00 pm.

A quorum was present, and it was certified that the meeting had been properly noticed in compliance with the open meeting law.

ADVISORY COUNCIL MEMBERS PRESENT:

Pamela Westby (Resource Library); **Katherine Elchert** (Barron County); **Joe Niese** (Chippewa County); **Ted Stark** (Dunn County); **Alyson Jones** (Eau Claire County); **Christy Rundquist** (Pepin County); **Tiffany Meyer** (Pierce County); **Su Leslie** (Polk County); **Deb Hyde** (Price County); **Hollis Helmecki** (Rusk County); **Karen Furo-Bonnstetter** (St Croix County).

ADVISORY COUNCIL MEMBERS ABSENT:

Jennifer Schram (Academic/Special).

OTHERS PRESENT:

John Thompson (Director); **Joanne Gardner** (Administrative Associate/Recorder).

APPROVE AGENDA:

MOTION: To approve the agenda as presented. Westby/Elchert
RESULT: Carried.

CORRESPONDENCE/ANNOUNCEMENTS/INTRODUCTIONS:

Stan Nesbit who was the School Representative on the Advisory Council recently retired. Discussion of council membership will be discussed later on the agenda.

ELECTION OF CHAIR/VICE CHAIR:

MOTION: To nominate Stark as Chair and Helmecki as Vice Chair of the Advisory Council for 2019. Jones/Westby
RESULT: Carried.

MINUTES:

MOTION: To approve Advisory Council minutes dated September 24, 2018. Helmecki/Rundquist

RESULT: Carried.

The Advisory Council acknowledged receipt of the IFLS Board of Trustees minutes dated May 22, 2019.

IFLS SYSTEM PLANNING IN 2019:

Last year, IFLS conducted a comprehensive visioning process. Typically, a more in-depth planning occurs every three years. The years in-between, IFLS checks in with libraries by either emailing, conducting a survey, discussing with the Advisory Council, or another method of review.

The current plan is different than in years past. Key Work Plan Directives are included on the last page and are based on the themes that emerged from the planning day. The strategic Priorities identified are also included and cover support, innovation, and advocating and promoting awareness.

It was suggested that sending an email with the Strategic Plan to member libraries would provide libraries an opportunity to speak. Council members asked Thompson to provide both linear and graphic representations of the priorities and work plan directives. Staff will share a progress report and propose any changes for 2020 at the September IFLS Board meeting.

2020 BUDGET UPDATE:

Thompson noted that as of today, the proposed budget coming out of Joint Finance would be the same funding level for systems in 2020 and 2021 as it is in 2019.

The 2018-19 budget included monies for workforce development, broadband, and lifelong learning. IFLS has a subscription to Lynda with some of that funding. There are changes in the works that Lynda may not be a benefit moving forward. Lynda is moving to a Linked-In model and there are privacy concerns with the library name and barcode together. Depending on how these conversations play out; money used for Lynda would need to be reallocated.

Thompson will create a cost to continue budget assuming increases in wage/benefit costs and delivery. There would be no radical changes service-wise at this point. If the Advisory Council identifies things to consider reducing, eliminating, or different priorities, please let Thompson know as they would be helpful as the budget is put together.

Items of importance noted by Council members include the shared catalog, courier and delivery service, Tech services, and the helpdesk.

Thompson noted discussion at the May IFLS Board meeting about the audit and the significant deficiency of internal controls in that IFLS does not have enough staff to segregate duties. Any organization our size carries this deficiency. All other systems in the state have the same setup that we have. Westby suggested this is something with the system redesign that can be looked at as one of the standards of all systems equal and possible could be done as a group. Thompson will check with the auditors to see if hiring someone from the system would solve the problem.

ADVISORY COUNCIL MEMBERSHIP:

With Stan Nesbit retiring from the Eau Claire Area School District, it seems like an ideal time to discuss the two at-large spots on the Council and the organizations they represent.

Thompson noted Council members could consider term limits so there would be wider representation of these two positions. In the past ten years there has been representation from UW Stout, Mayo, and the Eau Claire School District. There are several UW colleges and technical campuses within the system boundaries to pull representatives from. A representative from the Chippewa Valley Technical College (CVTC) made sense to the group. Thompson will reach out to CVTC.

The Council suggested the two at-large memberships do not need to be defined. Thompson will bring back proposed changes to the bylaws to change the IFLS name and to change the two at-large multitype members of the Advisory Council.

**UPDATE BY ADVISORY COUNCIL MEMBERS ON
ACTIVITIES IN THEIR RESPECTIVE LIBRARIES:**

See attachment for update by Advisory Council members on activities in their respective counties.

**ADVISORY REPRESENTATIVES FOR
UPCOMING IFLS BOARD MEETINGS:**

A librarian from the Menomonie Public Library will attend the July 24th IFLS Board meeting as the Advisory Council Representative. Elchert will attend the September 25th meeting and Meyer the November 20th meeting.

SET DATE FOR NEXT MEETING AND AGENDA ITEMS:

(Westby left at 3:28 pm)

Gardner will poll the Advisory Council to set the next meeting date in September.

ADJOURNMENT:

Motion to adjourn at 3:29 pm.

Joanne Gardner, Recorder

These minutes of the Advisory Council are approved: ☐ as printed.
☐ with corrections noted.

Presiding Officer

Dated

ATTACHMENT

**UPDATE BY ADVISORY COUNCIL MEMBERS ON ACTIVITIES
IN THEIR RESPECTIVE LIBRARIES AND COUNTIES:**

Each Advisory Council representative provided an update on the libraries within the county they represent. The following notes are what was collected from each representative.

Barron County – Katherine Elchert:**Barron**

- Wellness program for summer including Bingo cards to promote activity, monthly yoga, story walk, and raised garden beds at the library.
- Summer reading starts on June 21 with Make-n-Takes and daily activities for theme Universe of Stories
- Have had and will have author talks and a book launch by local authors.

Rice Lake

- Rice Lake is settled into their temporary facility at the Heritage Manor
- Trying to do normal programming; holding a lot of programming outside the library
- Readapalooza at a park with community partnerships. 500+ signed up for summer reading program and included space themed yard signs.
- Building renovation going surprisingly well. Walls are up, and the expanded space is up as well. There have been some mixed reactions from patrons, but mostly good. They hope to re-occupy the renovated library in October.
- Friends of the Library are still fundraising money for needed furnishings and shelving. They have raised \$20,000 for the capital campaign.

Turtle Lake

- The Friends of the Library purchased two new computers for public use. Have six total computers.
- Have a new Youth Services Librarian and she's staying busy with summer reading program and other general youth programs. She started Outreach Storytime, where she travels to three daycare centers each week for story time. She is also starting story time on one Saturday a month.
- Collaborating with the Village to get three mobile hotspots for patrons to check out. New Village Administrator is very pro-Library and has a lot of great ideas for the library.

Chippewa County – Joe Niese:

On Tuesday April 9 the Chippewa County Board passed the Chippewa County Plan of Library Service for 2020-2024. The highlight being ACT 150 reimbursement increasing at a 2% rate, which will bring it to 90% by the end of the plan. Niese thanked Thompson for his help with that.

Bloomer

No report

Cornell

No report

Cadott

The only really "exciting" things I have coming up are that we're starting a monthly Kid's Coding Club this summer. And I am also planning a teen lock-in event for July called "Beach City After Dark", which will feature a Steven Universe theme. My new RPG kits have each circulated at least once, which is nice to see!

Stanley

-Started a Stanley Playgroup which meets on Mondays from 10-11:30 am at the library. It is open to all families and no registration is required. The playgroups are focused on children 0-5 years of age, but older siblings are welcome. They were working in conjunction with the River Source Family Center and United Way.
-The library has a lineup for the summer library program based on the theme "A Universe of Stories" running from June 19th through August 7th.

Chippewa Falls

The library was recognized as "Volunteer of the Year" by Chippewa Falls Main Street
-Had a five-part "Unplugged at the Library" series. Over 300 people attended
-Changed to mobile shelving on the "adult" side of the library for programming and sight line reasons
-Circulating science kits funded by a grant from Institute of Electronics and Electrical Engineers
-Finally have wireless printing for patrons
-During National Library Week Nickolas Butler spoke at the Heyde Center and Beverly Lewis at the library.
-50th Anniversary Celebration for current building on August 8
-Community Read event with Leif Enger's book, *Virgil Wander*, culminating with his appearance at the Chippewa Valley Book Festival
-Exciting partnerships with Mayo and the YMCA

Dunn County – Ted Stark:**Boyceville**

Circulation is up
Started checking out snowshoes
Cucumber Run, which the library sponsors, was a success.
Very busy with summer reading.
Expanded their hours open in 2019

Colfax

Looking at building options and expansion into the lower level.
Circulation, Internet usage, and visits are up.
Increased programming and attendance.

Menomonie

Music Over Menomin, the library's free concert series on the lawn, has kicked off its 10th anniversary season.

Music Over Menomin Junior, featuring performances by artists for children and their families kicked off its second season.

Library staff has started a book club for inmates at the Dunn County Jail. They meet monthly with about 25 inmates attending.

Library staff rides the Book Bike to numerous venues including the Farmers Market, Waterpark, Senior Living Centers, Wellness Fair, Red Cedar Trails Day, and other community events.

Library staff started a program that delivers books to the three main senior living centers in Menomonie: Autumn Village, The Oaks, and The Neighbors.

Pages and Pints, the library's book club that meets at a local bar enters its third year.

The library's podcast that interviews interesting people in Menomonie now has 15 episodes with nearly 2,500 listens. <https://soundcloud.com/menomonielibrary>

Programs like Knowing News, that help people become better consumers of the news, and the community-wide reading event Menomonie Reads continue to engage the community.

The library is preparing for the 50th anniversary of the Apollo 11 moon landing on July 20 with a month of programming and special exhibits.

Sand Creek

Has a new director

Looking to increase programming

Eau Claire County – Alyson Jones:

Augusta

Book sale July 6th

A slate of SRP offerings includes movies, crafternoons, story times, and guest speakers.

One program that stood out was a costumed 80s karaoke program.

Fall Creek

3 out of 4 staff positions have turned over in the last year, including the director.

SRP includes traditional programs and a donation drive; story time with the police; face painting; and photo sessions.

Altoona

Went fine free June 3 after 15 months of active discussions. No technical glitches and positive feedback.

Lucky day collection introduced. Fun. Tech glitches. Sierra wanted to send back lucky day items. Worked out thru Lori Roholt at IFLS.

Checking out offsite with presence at River Prairie Park with a collection called the River Prairie collection. Feedback nice. If goes well, may expand. Roll out slowly initially. Two new board members. All traditional summer reading program and busy. Almost 600 signed up for kid program.

Pepin County – Christy Rundquist:

Durand

We are having our Family program next week on Tuesday.

Make & Take for three different age groups over three weeks.

Family Game Time.

Cookies & Paint.

We have a summer intern from CVTC Library Science program for 8-weeks starting today (June 11) – Sheila Severson.

Pepin

Summer Reading.

Story times.

Storyteller at Laura Days.

Antique Maps being restored. Need for fundraiser.

Planning for “Breakout” Program.

New Hours.

New Staff.

Pierce County – Tiffany Meyer:

Ellsworth

Last summer and fall, the Ellsworth Public Library assisted with the Design Ellsworth program. This was a months-long planning process culminating in a three-day community event. The process was overseen by the Chamber and facilitated by UW-Extension and a Community Design Team made up of planning and design professionals. More than 300 community members participated in focus groups and a large community workshop. The overall goal was to help the community identify some short-, medium-, and long-range visions of the future. A larger library and community center ranked high on the wish list. In November, an advisory referendum in support of the Village of Ellsworth borrowing up to three million dollars to create additional public library space was successful. The Friends of the Ellsworth Public Library were active in the advocacy efforts. The Village of Ellsworth finance committee has been holding a series of meetings to determine next steps.

Successful Community Partnerships

- AED purchase through Ellsworth Area Ambulance Service
- Circulating blood pressure equipment kits funded by Vibrant Health Clinics
- Panther Kids Club and 4th grade class visits at Ellsworth Elementary and St. Francis schools
- Three Together Thursday music in the park programs as part of the Chamber’s Summer Fun series co-sponsored by the Ellsworth Lions and the Friends of the EPL
- Poolside story times in collaboration with the Klaas-Jonas Community Pool
- Monthly art exhibits (year-round) and three art days (over the summer) involving local artists
- Program space free of charge from the Ellsworth Senior Center and English Lutheran Church
- Special deals at a dozen area businesses during National Library Week

Elmwood

No report submitted.

Plum City

Plum City had a really busy and great May. We had all the elementary school kids come in and make galactic slime and talk about our summer reading program.

We have been hosting family tabletop games where we facilitate families playing board games together to ditch some screen time.

Our Dungeons and Dragons games with our teens have been going well too.

Movie nights are always well-attended, and we encourage friends and PJs.

Cookbook Club is going really strongly and continues to grow, with around 20 members so far.

We continue to host Canvas with Kayla- a step by step painting "party" at the library once a month.

Our English class for Spanish speakers and Spanish class for English speakers have been going well, and we have already seen an increase in numbers of attendance that is typical for summer.

We are also facilitating a Homeschooling group for area homeschoolers to meet, teach and provide resources and support for each other.

We have a tween night we have been doing that focuses on grades 4 to 7 and provides a safe space for making crafts, trying snacks from other countries and playing games together.

To kick off Summer Reading, we made space sand art and decorated telescopes. We are excited about Summer Reading as always and have 9 weeks of programs prepared from dancing and singing, to hands on painting to build a bear and entertainers.

Prescott

Prescott has had great success and interest in our Yoga program. We have Beginning Yoga two times per week and Chair yoga every Wednesday. We are looking into adding a night yoga class this summer for those who cannot attend during the day. Our patrons really enjoy having yoga available here and have taken an active interest in keeping it going.

We kicked off this summer by bringing a presenter into the schools to help promote the Summer Reading Program: A Universe of Stories. Brian from Spaceport Sheboygan worked for NASA and came to teach the kids about Living and Working in Space. We also joined our Community Ed's summer kick-off event where we had a table for people to sign up for the Summer Reading Program.

We are also working on getting Hotspots for our library patrons and creating a Friends group.

River Falls

This year, the River Falls Public Library is experimenting with a reorganization in order to boost efficiency in all areas of the library and absorb small budget cuts. This should also create opportunities for improved library services and community engagement. The big news here is that our two self-check machines that are 15 years old are getting replaced. Plus, we are adding a self-check machine in the Children's area. They are due to arrive and be installed between June 24-26. These new machines are primarily funded through local donations to the library. Additionally, after the Summer Reading Programs are completed, we will begin a one-year project to put Radio Frequency Identification tags (RFID) on all of our material with a longer-term plan of installing an Automated Material Handling (AMH) system. Again, primary funding will come from library donations. Improvements to library technology require a large initial investment that can be difficult to gain support for but also creates staff opportunities to improve services without a big impact to annual budget expenses.

Summer Highlights:

Many public libraries across the country spin their summer library programs off of a different theme every summer that is developed by the Collaborative Summer Library Program. This year the theme is "A Universe of Stories". The River Falls Public Library is having a bit of fun mixing this theme with books about aliens! This includes a wonderful array of graphic novels.

With this in mind, we are really excited for the upcoming special gallery exhibit that will run from July 8 to August 10. It's called Beyond Words: Visual Narratives from the Block Book to the Graphic Novel. This exhibit will take viewers through the history and development of this form of storytelling from the Middle Ages to present.

Join us on July 18 from 7:00 PM - 8:30 PM, for a special program called, "Comic Book Space Persons". At this special program, Mathew Kessen is presenting a mash up performance using science, comedy and pop culture to explore the history of space aliens in comic books. This program is perfect for adults, teens and children accompanied by a caregiver.

For adults age 21 and up, Book Club in a Bar is reading *The Martian: A Novel* by Andy Weir. A book discussion will run from 6:00 PM - 6:30 PM. At 6:30 PM, participants will enjoy a screening of the 2015 movie called *The Martian* at The Falls Theater. Being a member of the Book Club is not required, but this is a ticket event and space is limited. Contact Heather Johnson for more information.

Spring Valley

The Spring Valley Library recently launched a new website with the wonderful help of Anne Hamland at IFLS! At last we have a website that is not only functional but very easy for us to maintain and update.

As of February, the Spring Valley Library now offers two AT&T Mobile hotspots for checkout. These hotspots were possible through a grant from the St. Croix County Administration and have become such high demand items that there is a constant wait list for the hotspots. Our patrons are thrilled to have the opportunity to bring the internet to their homes! Also, we now offer two blood pressure kits for checkout thanks to a partnership with Vibrant Health Clinics in our community.

We worked with St. Croix County libraries in April for National Library Week, encouraging our communities to "Read Local, Shop Local." It was a great way to encourage patrons to support local businesses and is something we will continue next year as it was so well received in our area.

In May for Children's Book Week we hosted Hudson area author Shelley Tougas and had 148 elementary students visit the library throughout the day to meet with a real-live author. Both teachers and students loved it!

Our Summer Reading Program Blast Off was June 10 and we are very excited about our space themed program this year. We have NASA Solar System Ambassador Christopher Mick coming to our library to present on the Apollo 11 space program on July 18. And we have Bruce the Bug Guy bringing his arthropods as well as, the Traveling Lantern theatre troupe coming to perform their play "My Mother the Astronaut" among other activities and events throughout the summer.

In August we have Wisconsin author Jim Guhl coming to share his book "Eleven Miles to Oshkosh." And in September we are hosting a traveling exhibit from the Max Kade Institute for German-American Studies from the University of Wisconsin. The exhibit is "Neighbors Past and Present: the Wisconsin German Experience" which will culminate in a presentation by Professor Mark Loudon of UW-Madison on September 28.

Polk County – Su Leslie:

Amery

Mondays Pluto Pipsqueaks Storytime, Tuesdays Space Cadets (!) (Grades 1+) Tue, June 11, 2pm – 3pm --Kids are invited for some out-of-this-world fun! We'll do a fun activity each week.

Wednesdays Mini Martians Storytime (Ages 3-6)

July 1 – 5 Far out flicks - Hot summer days call for cool movies! Soak up our AC and join us for a family-friendly movie every day this week! Movies TBD

Lots more going on as well – check out Amery's website!

Balsam Lake

Early Bird Registration & "Bird Beak" with Interstate Park Tuesday, June 11th • 10:30 am at Pine Park Learn about birds and their different types of beaks.

Kick- Off Party- Kid Power with Rachael Wednesday, June 12th • 4:00 pm at Pine Park An interactive, fun filled show with music, puppets, comedy and juggling! • Bring blankets/chairs and bug spray• Root Beer Floats provided by KJs New North Create

Storybook Gardens with Pro-Lawn Tuesday - June 18th • 10:30 am at Pine Park Learn how to create your very own storybook garden.

Mixed Nuts" presented by A Touch of Magic Wednesday, June 19th • 12:30 pm at Unity School A hilarious magic and comedy show. Fun for the whole family!

Crex Meadows Presentation Tuesday, June 25th • 10:30 am at Pine Park Learn all about Baby Animals with Lauren from Crex Meadows

"Launch & Light" presented by Peter Johnson Wednesday, June 26th • 4:30 pm at the Balsam Lake Public Library Launch your rocket into orbit! Use clay, paper fins and a straw to make a rocket. MUST PRE-REGISTER

Have a BLAST with Deb Paulson from RCU Tuesday, July 2nd • 10:30 am at the Balsam Lake Public Library Learn about sharing your time, money and talents, create a dog toy to share with your four-legged friend and play financial BINGO!

"Furry Tales" with Fawn-Doe-Rosa Wednesday, July 3rd • 2pm at the Balsam Lake Public Library Hear a story from a Fawn-Doe-Rosa family member with their live animal friend.

Rocket into Reading Finale Party with The Magic of Isaiah Tuesday, July 16th • At the Balsam Lake Public Library Lunch and Prizes @ 12 pm • Magic Show @ 1 pm Isaiah puts on a fast paced, highly interactive and action-packed comedy magic show for all ages!

Raptors with Carpenter Nature Center Wednesday, July 10th • 10 am at the Balsam Lake Public Library Observe live raptors, learn about similarities and differences and hear about adaptations a bird of prey has to help it survive.

An Underwater Universe presented by the Polk County Land & Water Conservation Dept Tuesday, July 9th • 10:30 am at Balsam Beach Come ready to get your feet wet exploring the fascinating creatures of Balsam Lake with Aqua Scopes

Centuria

Universe of Stories – summer reading

Clear Lake

June 6-8 Plant and Book Sale

Wednesday Wonders -- Science with the Girl Scouts Troops 57881 and 56285

Wednesday, June 19th @ 3:30 - 5:30 pm Subject: Air

CHEESEHEADS" Movie & Q & A CHEESEHEADS: "THE DOCUMENTARY" With John Mitchell, Director, Producer & Author Thursday, June 27th, 2019 At the Clear Lake Historical Museum--2 pm - Meet & Greet w/snacks 2:30 pm - Movie Showing 4:30 pm - Q & A

* Also showing never before seen Wisconsin military footage

Yes, there will be Cheese at this event!

Frederic

Elevensies - Free breakfast sandwich and juice every Monday morning in June, July, & August from 11:00AM to 1:00PM

Lego league, Chess for kids, Story time and more!

Luck

The Friends of the Gandy Dancer Trail just gifted the Luck Library with two cruising bikes for check out. They are available for day check out only.

Milltown

Construction Zone, Goat Storytime, and Universe of Stories summer reading kick-off June 19th

Osceola

Tuesday Story time, Thursday activities, Mr. Licky's b-day party June 21, Teen Bike Trip June 22

St Croix Falls

Wednesdays on the Water in July – a partnership with National Park Service and St Croix River Association – Literacy and getting familiar with the outdoor resources in our town – see our website or Facebook page for more details – Teen Kayak from SCF to Osceola July 12
Story times Wednesdays, Reading Buddies Thursdays (Therapy Dog too!)

Moon Landing Party July 20

Author visit July 23 – Gary Powers Jr. - Gary is the author of Letters from a Soviet Prison (2017) and Spy Pilot (2019) which both help to dispel the misinformation surrounding the U-2 Incident. He is a Board Member of the Strategic Air Command and Aerospace Museum near Omaha, NE and an Honorary Board Member of the International Spy Museum in Washington, DC. Because of his efforts to honor Cold War veterans the Junior Chamber of Commerce selected him as one of the "Ten Outstanding Young Americans" for 2002. Gary lectures internationally and appears regularly on C-SPAN, the History, Discovery, and A&E Channels. <http://garypowers.org/>

And more – see our website or Facebook

Price County – Deb Hyde:

Park Falls

Busy with both adult and children's summer activities. Adult programs for the summer include a month-long summer reading challenge, afternoon bingo, musical programs with jazz violinist Randy Sabien and cellist Ed Willett and musical storyteller Bill Jamerson, and a

comedy show with John DeBoer. The annual Great Big Book Sale will again take place in August.

Special children's programs include My Mother the Astronaut, Science Fun with Marc Peterson, music with Tom Pease, The Lego Guy, Colossal Fossils presentation, and folksinger Troy Graham. Regularly scheduled story times and family friendly movies will round out the summer. This full summer schedule is due to CS Librarian Mrs. K's grant writing efforts.

Our current and near future projects include a much-needed revision of our webpage, fundraising for a flagpole and American flag, and working to increase our outreach to the community especially due to the unsure atmosphere in our small town regarding the closure and sale of the paper mill.

Two free Libraries are going up.

Phillips

Busy with summer reading program.

Working on a Community Room redecorating project including new paint and shades.

Ogema

Busy with summer reading program.

Rusk County – Hollis Helmecki:

Hawkins:

We have been busy as usual, had our Art & More Show for two weeks, we have held several informational classes, (Identity Theft) I have attached our Summer Reading Program, we held a fund raiser and purchased an AED unit for the library for the library. We will be holding a training session for the public and of course all the usual, Book Club, Hooks and Needles and Preschool Story time.



Hawkins Library Summer Reading Program

A UNIVERSE OF STORIES

Thursdays, June 20th – July 25th 📖 1:30-3:00 pm

Preschool-16

Stories, snacks, crafts and fun, fun, fun!



Special Events & Guests:

June 20TH

1:30PM

AUTHOR JOHN MITCHELL

"Dreamerboy" is meant for children of all ages and combines humor, art, and fantasy in a way that encourages children to both think for themselves and be inspired by the ordinary and the extraordinary.



June 27TH MUSICIAN TOM PEASE

1:30PM Tom has an infectious sense of fun and community building. With movement, sign language, humor, and joy, he creates concerts that leave audiences laughing and singing.

July 11TH WISCONSIN FARMER'S UNION

1:30pm The wonderful kids from the Wisconsin Farmer Union will be back with great information and interactive games.

*July 15TH THE LEGO MAN Curtis Monk

1:30pm Fun and interactive exhibits, presentations and creative workshops for children to get involved
(Monday)



July 18TH CRAFT O'RAMA

1:30pm A fun day of "Space Themed" crafts & games.

July 25TH PICNIC

1:30pm Rain or Shine: Join us for the end of the Summer Reading Program Picnic



From Bruce:
No report.

From Ladysmith:

Lapsit story times and toddler story times continue to be well attended and the Make and Take activities have about 120 participants every month. The continually updated scavenger hunt varies in use but is generally at 40+ participants every month. Summer reading is ready to begin, and we will have a fully-engaged teen program this year with the weekly Animanga programs. We will also have an author visit from a local author who has written several children's books, including The Bloated Goat and Unicorn's Birthday Wish.

The library is looking at the possibility of upgrading the lighting throughout the building, if funding can be managed. We are also working on updating the website, so it is more user friendly. The non-fiction collection is being savagely weeded.

The library has lost Act 150/420 money from Sawyer County due to some shenanigans.

The Summer Library Program is for everyone and it's **FREE!**

Rusk County Transit Commission will give **free** rides to the Rusk County Community Library for Summer Library Program events for any child who lives within Ladysmith city limits. Just call 715-532-1000 to schedule your ride.



If you would like to volunteer during summer reading, or at any time of year, please stop by the library and ask about our volunteer opportunities.

Rusk County Community Library
418 Corbett Ave W
Ladysmith, WI 54848
715-532-2604

www.ladysmithpl.org

Follow us on Facebook for updates!

Rusk County Community Library
invites you to join our
2019 Summer Library Program



Registration May 28-June 8
Reading Program June 10-July 25
Events June 14-August 2



Reading Program June 10-July 25

Just write down how many minutes you spend reading each day on the Reading Log calendar. The goal is 20 minutes per day, at least 5 days per week.

All who turn in a calendar will receive a book and a certificate of participation at the Final Summer Library Program Party on Friday, August 2nd.

Most of all,

HAVE FUN READING!

Calendar of Events

all events start at 11am

June 14: Astronaut Training (obstacle course)

June 21: Storytime and Activities for children of all ages, from babies to teens

June 28: Snake Discovery. This event only will be offered at 2 times – 11am or 12pm.

Registration required. Attendance is limited.

July 5: Storytime and Activities for children of all ages, from babies to teens

July 12: The Lego Guy

July 19: Storytime and Activities for children of all ages, from babies to teens

July 26: Scavenger Hunt in the library

August 2: Summer Reading Celebration Party – music, cake, and a free book!

St Croix County – Karen Furo-Bonnstetter:

Woodville

Summer Reading is off to a good start there are almost 100 kids signed up as of last week. The library is sponsoring pickleball lessons this week. A yoga class is meeting at the library until the end of July that has been popular. The library will be doing Monday walks around town, so residents can get exercise and learn more about Woodville. The Village is installing a disc golf course and the library will be loaning out frisbees as soon as the course is set up.

Roberts

Hazel Mackin Community Library had its annual kickoff at our elementary school the beginning of June with Science Tellers. We had over 700 students learn about the summer reading theme, Universe of Stories with integrated STEM experiences. The first day of registration was quite successful with almost 200 people registering in less than eight hours. (We were exhausted that night!) We have arranged many programs including STEM, weekly crafts, story times, weekly movie matinees, Tween and Teen book clubs, Dads and Donuts, Minute to win it games, The Lego Guy, hundreds of students visiting for summer school classes plus our regular weekly and monthly programs.

That's the month of June in a nutshell:) Lol, I might be permanently tired until August 😊

Baldwin

One of the highlights of spring at Baldwin Library was a workshop we offered free to the public on The Lifelong Effects of Childhood Trauma and Building Resilient Communities. Thanks to a grant from United Way and the Mental Health Task Force of Polk County we were able to invite local teachers, mentors, child care providers, and customer service staff to learn about the research on clear links between childhood adversity and future physical health and behavioral issues. It benefits everyone in a Customer Service position to understand this when working with children and adults who display certain behaviors, and we in libraries can work to be the positive influence in a child's life that could make all the difference for them.

We also are participating in the County Grant that gave Mobile Internet Hotspots to libraries for checking out, helping to expand Wifi access to the more rural areas.

Summer events planned include a play about the Moon Landing, a Traveling Planetarium, Coding Camp, and others. We're also planning another Ice Cream Social and Family Book Swap, as kids have loved the opportunity to trade in "I'm over it" books from home for new gently used ones from the library.

Hammond

Started a Senior Advisory Board
Planning a STEM Fair in the Fall

**A UNIVERSE
OF STORIES**

Hold monthly STEM nights for children ages 4 and older
Paint and Sip Nights in the Park this summer--leading to regular paint and sip nights in fall
Travel Talks this summer -- leading to regular travel talks in the fall
Plan on showing "Not Enough Apologies" a documentary from PBS in July
Friends of the Library will host an Art Auction/Sale on September 27 and 28 and Family Fun Day on September 28
Haunted Library will be held on October 19
Special Performers/Speakers: Lego Guy (June 25), John Mitchell Cheeseheads presentation (September 10), Curt Sturtz (October 29)

Weekly visits to the nursing home with various programs and children who attend--multi-generational connections and programs

Expanding on homeschool program offerings this year--Regularly scheduled programs on Mondays, Wednesday, and Fridays. Open to everyone. These programs are scheduled during the day, so it suits homeschool families. All children whether public or homeschool are welcome to join in if it fits their schedule.

Outreach to two daycares and do story-times, weekly.

Outreach services to the SCC 4k program, weekly during the school year.

Is home to a free little pantry (take what you need when you need it type of pantry). Totally community supported.

On top of everything we also plan for between 10-14 evening events each month, these are informative talks, craft nights, our regular monthly held programs (cozy book club, coloring night), and special family activities.

SUMMER CAMP and FUN FRIDAY Information:

Looking ahead and trying to find something for the kids to do this summer? We offer library camps throughout the summer, fun, interactive, and educational programs at the library Monday-Thursday 9 AM – 1 PM.

To Register: visit our web-site: hammondpubliclibrary.org and check out the calendar for links to the forms.

Camp Themes:

Summer Camp themed weeks

June 10-13: Games and Game Design - Playing board games, creating your own board game, playing popular television game shows.

June 17-20: Nailed It! - Based off the popular Netflix series we will see if the group can Nail It! with decorating skills both in the kitchen and simple arts and crafts

June 24-27: Art - Let's get messy this week, from painting to sculpting, to free form art projects, there is something for everyone!

July 8-11: STEM - (Science, Technology, Engineering, and Mathematics), this week is about coding, chain reactions, and so much more!

July 15-18: Puzzling Times - Can you solve simple to complex puzzles. Can you stump your friends? Find out this week.

July 22-25: It's a mystery! – Solve mysteries, decipher puzzles, look for clues, and solve the mysteries.

July 29-August 1: Creative Art forms - Writing short stories, reader's theatre, newsletters, drawing and paper artwork, etc. We are getting out the paper and pencil and putting the words and pictures to the pages, plus throwing in a little drama with reader's theater.

August 5-8: Exploration - All about exploring our world, scavenger hunts, country discovery, and having fun being an explorer.

Then come join in on the Fun Friday one-hour programs to wrap up our week from 10-11 AM.

Friday Fun Line Up:

June 14: Perler Beads/Fuse Beads - make up to 2 different designs, your choice of design

June 21: Tea Party - enjoy tea and biscuits, you are welcome to bring a friend and please dress up

June 28: Finger Knitting - learn how to finger knit

July 12: Get Moving - fitness activities for 40 minutes followed up with 15-20 minutes of yoga and mindfulness

July 19: Cooking and Milk Pairing - enjoy sampling various flavors of milk and cookies

July 25: Christmas in July - get in the Christmas spirit with stories, crafts, trivia, and scavenger hunt

August 2: Stuffed animal sleepover - drop off your stuffed friend for a weekend filled with fun at the library. Before you leave your friend for the weekend, enjoy playing games, a craft, and snack.

August 9: Glow Day - Glow in the dark activities

FREE WEEKLY PROGRAMS

Wednesdays	Fika (coffee and conversation)	2:30 PM
Wednesdays	Yoga (location: Village Offices 455 Davis Street)	7:00 PM

FREE MONTHLY PROGRAMS

Coloring and Dot-to-Dot	2 nd Thursday of each month	4:00-8:00 PM
Cozy Mystery Book Club	3 rd Thursday of each month	7:00 PM
Community and Breakfast	4 th Wednesday of each month	8:00-10:00 AM

Glenwood City

Summer Reading has started for Glenwood City PL.
38 kids signed up so far and I know more will sign up once the programs start.

Programs this Summer:

We will be having slime days, movie days, make your own lava lamps, story time (every Tuesday morning). We will have 3 big performers for the library this summer; The Lego Guy, Magic show and Snake Discovery. Having Hero Day to celebrate Glenwood City Fire, EMS and Police. At the end of the summer, we will be having a pizza/movie party for all the kids that completed their summer reading scavenger hunt brochure.

The library got a new library logo!

River Falls

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Resource Library – Pamela Westby:

The library is finishing up on space reallocation – end of month

New reference desk on second floor installed

Moved computers and put them on smaller tables.

Circulation moved to big circle desk – former reference desk

4 self checkouts added

Cross-training Reference and circulation at each desk.

End of month – adding new shelving on casters

Teen lounge YA Lounge - reading area upstairs.

Weeding music collection and reference collection

New collection launched last week

Art prints - refreshed collection of prints from local artists

New music database – Sawdust City Sounds. Soft launch because of tech difficulties.

Second round of submissions will begin in August.

A comparison on circulation vs program and attendance since last renovation showed that circulation dropped 8% and attendance increased by 97%.

Several staff added including: a community resource specialist, a new reference services manager, and an outreach librarian.

The library has a new parenting collection - Making inroads for community partnerships
Feed My People - launching mobile food bank. Social worker and outreach librarian will go out with that to make stops.

Game called Eau Claire Opoly based on Monopoly game. It will be used for promotion during national game week.

IFLS Library System
Check Register
May 2019

#030(19)

Date	Num	Name	Memo	Amount
May 19				
05/01/2019	Auto Pay	Delta Dental	May Dental	-780.22
05/07/2019	Auto Pay	Holiday Credit Office	Apr Gas \$44.87 x 2 (will credit)	-89.74
05/10/2019	Auto Pay	Kwik Trip, Inc.	Apr Gas	-60.01
05/12/2019	Auto Pay	CenturyLink	IFLS/MORE Apr Long Dist	-42.05
05/16/2019	Auto Pay	Xcel Energy	Apr Gas/Electric Svc	-375.98
05/16/2019	Auto Pay	Associated Credit Card	Festival/Meeting Supplies	-5.89
05/24/2019	Auto Pay	Employee Trust Funds, Dept of	Jun Health Ins.	-18,053.04
05/25/2019	Auto Pay	Chase Card Services (Credit Card)	Apr Credit Card *see attached	-2,861.75
05/01/2019	WIRE	Internal Revenue Service	P/R #9	-6,170.08
05/08/2019	WIRE	Wisconsin Deferred Comp. Program	P/R #10	-1,150.00
05/15/2019	WIRE	Wisconsin Department of Revenue	P/R #9	-1,270.00
05/15/2019	WIRE	Internal Revenue Service	P/R #10	-6,159.62
05/21/2019	WIRE	Wisconsin Deferred Comp. Program	P/R #11	-1,150.00
05/24/2019	WIRE	Internal Revenue Service	P/R #11	-6,169.12
05/31/2019	WIRE	Wisconsin Department of Revenue	P/R #10	-1,267.00
05/31/2019	WIRE	Wisconsin Retirement System	Apr WRF	-7,027.74
05/07/2019	41109	Balsam Lake Public Lib	Delivery Damage/1 item	-27.00
05/07/2019	41110	Boyceville Public Lib	Delivery Damage/1 item	-26.00
05/07/2019	41111	Cenex Credit Card Dept.	Apr Gas	-29.16
05/07/2019	41112	Innovative Interfaces	MORE/Data Scoping & Bill/LEPMPL SIP	-13,675.81
05/07/2019	41113	Phillips Public Lib	Delivery Damage/2 items	-20.94
05/07/2019	41114	Schneider, Katie	WAPL Scholarship	-250.00
05/07/2019	41115	Season 2 Season	Mar/Apr Final Snow Removal	-260.00
05/07/2019	41116	Securian Financial Group, Inc.	Jun Life Insurance	-334.57
05/07/2019	41117	South Central Library System	Co-sponsored D Crane Webinars	-65.00
05/07/2019	41118	Thompson, John	State Mtgs & Library Visits	-453.47
05/07/2019	41119	OverDrive, Inc.	MORE/OverDrive Titles	-1,925.92
05/08/2019	41120-41134	IFLS Staff	P/R #10 Net	-19,008.83
05/21/2019	41135	Ankarlo, Rob	TEACH/STEAM-Tastic Wkshp	-69.36
05/21/2019	41136	Augusta Public Lib	TEACH/STEAM-Tastic Wkshp	-22.44
05/21/2019	41137	Ayers, Dawn	TEACH/STEAM-Tastic Wkshp	-49.98
05/21/2019	41138	Balsam Lake Public Lib	TEACH/STEAM-Tastic Wkshp	-91.80
05/21/2019	41139	Dodge, Rebecca	TEACH/STEAM-Tastic Wkshp	-48.96
05/21/2019	41140	Furo-Bonnstetter, Karen	TEACH/STEAM-Tastic Wkshp	-47.43
05/21/2019	41141	Hebda, Mary	TEACH/STEAM-Tastic Wkshp	-100.47
05/21/2019	41142	Johnson, Samantha	TEACH/STEAM-Tastic Wkshp	-23.97
05/21/2019	41143	Julson, Ginny	TEACH/STEAM-Tastic Wkshp	-40.80
05/21/2019	41144	Krueger, Barb	TEACH/STEAM-Tastic Wkshp	-70.38
05/21/2019	41145	LaFond, Christine	TEACH/STEAM-Tastic Wkshp	-73.44
05/21/2019	41146	Leslie, Susan	TEACH/STEAM-Tastic Wkshp	-96.39
05/21/2019	41147	Lutz, Allison	TEACH/STEAM-Tastic Wkshp	-68.34
05/21/2019	41148	Milltown Public Lib	TEACH/STEAM-Tastic Wkshp	-93.84
05/21/2019	41149	Phillips Public Lib	TEACH/STEAM-Tastic Wkshp	-111.18

IFLS Library System
Check Register
May 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/21/2019	41150	Rae, Shelly	TEACH/STEAM-Tastic Wkshp	-35.70
05/21/2019	41151	Rundquist, Christy	TEACH/STEAM-Tastic Wkshp	-55.08
05/21/2019	41152	Surbaugh, Kris	TEACH/STEAM-Tastic Wkshp	-97.92
05/21/2019	41153	Traczek, Rozanne	TEACH/STEAM-Tastic Wkshp	-42.84
05/21/2019	41154	Action Mechanical LLC	2019 HVAC Maint. Agreement	-500.00
05/21/2019	41155	CA Friday Memorial Library	CE Grant/B Kingwill @ WAPL	-300.00
05/21/2019	41156	CESA #11	Feb & Apr PIWI Workshops	-670.00
05/21/2019	41157	Discount Paper Products, Inc	Billable/Rec Paper Rolls	-7,544.19
05/21/2019	41158	EO Johnson Co.	Qtrly Copier Contract & Color Copies	-478.89
05/21/2019	41159	Frederic Public Lib	CE Grant/K Surbaugh @ WAPL	-300.00
05/21/2019	41160	Kilde, Rebecca	WAPL, Kits & Blinds	-76.36
05/21/2019	41161	Krejci, Bridget	Cadott/MORE Training	-25.50
05/21/2019	41162	Langby, Leah	LAWDS Travel/Ashland	-200.74
05/21/2019	41163	Maug Cleaning Solutions, Inc.	4/15-5/12 Cleaning Svc	-413.00
05/21/2019	41164	Sunrise Exchange of EC	2019 Flag Contract	-30.00
05/21/2019	41165	Traczek, Rozanne	CE Grant/WAPL Conf	-250.00
05/21/2019	41166	Waltco Inc.	May Delivery Svc	-23,971.81
05/21/2019	41167	Welch, Maureen	WAPL Conf Travel	-35.86
05/21/2019	41168	WILS	LSTA/Final PLSR Expenses	-2,050.98
05/21/2019	41169	Coleman, Krissa	MORE/IUG Conf Travel	-180.28
05/21/2019	41170	Krejci, Bridget	MORE/IUG Conf Travel	-38.21
05/21/2019	41171	Library Ideas	MORE/Apr Freading Usage	-618.00
05/21/2019	41172	Marcive, Inc.	MORE/Apr Database Maint.	-232.55
05/21/2019	41173	Roholt, Lori	MORE/IUG Conf Travel	-148.19
05/21/2019	41174	Setter, Kathy	MORE/IUG Conf Travel	-17.94
05/21/2019	41175	Sterk, Joleen	MORE/IUG Conf Travel	-120.20
05/21/2019	41176-41190	IFLS Staff	P/R #11 Net	-19,059.22
05/22/2019	41191	CA Friday Memorial Library	MORE Ecomm/thru Apr	-1,111.40
05/22/2019	41192	Hamilton, Leah	TEACH/STEAM-Tastic Wkshp	-1,502.38
May 19 TOTAL				-149,824.96

8:32 AM

06/06/19

Accrual Basis

IFLS Library System
Credit Card Transaction Detail Report
Electronic Auto Pay (05/25/2019)

Date	Name	Memo	Num	Amount
Apr 19				
04/02/2019	SuperShuttle	MORE/IUG Conf Exp	MORE/IUG	71.96
04/03/2019	Holiday Credit Office	Billable Pop	Spls	8.42
04/03/2019	CDW-G	Billable/Phillips Monitor	Comp Equip	99.13
04/03/2019	CDW-G	Billable/Boyceville Printer	Comp Equip	397.13
04/04/2019	WILS	MORE/Peer Council Registration/KS & BK	MORE/Conf	100.00
04/05/2019	WLA	WLA Membership/L Roholt	WLA Member	165.00
04/08/2019	Festival Foods	Meeting Spls & Billable Pop	Mtg/Misc	10.00
04/09/2019	WLA	WLA Membership/L Langby	Prof Memb	174.00
04/09/2019	Shutterstock	PR/Stock Photos	Photos	51.70
04/10/2019	Auto-Owners Insurance	Employee Dishonesty Ins 5/19-20	012732083	200.00
04/10/2019	Boxx Sanitation	May Garbage Svc	173828	29.00
04/11/2019	Holiday Inn	Polk Co Plan/JT Hotel	Lib Visits	164.00
04/13/2019	CDW-G	Billable/Frederic Printer	Comp Equip	183.83
04/17/2019	CDW-G	Billable/Hudson Hard Drives	Comp Equip	564.10
04/18/2019	B & H	IFLS Hardware/Router	Comp Equip	179.00
04/24/2019	CDW-G	55 CAT6 Cables/varied length	Comp Spls	145.45
04/30/2019	USPS	Apr Postage	Postage	14.03
04/30/2019	Restaurants	WAPL Conf/MW Meals	WAPL Conf	16.00
04/30/2019	Vimeo Plus	Renew Subscription	Renewal	199.00
04/30/2019	FlowRoute.com	IFLS/MORE Apr Phone Svc	on Acct	90.00
				2,861.75

Apr 19

IFLS Library System
Check Register
June 2019

Date	Num	Name	Memo	Amount
Jun 19				
06/01/2019	Auto Pay	Delta Dental	Jun Dental	-780.22
06/10/2019	Auto Pay	Kwik Trip, Inc.	11196	-19.64
06/12/2019	Auto Pay	CenturyLink	May Phone Svc	-9.57
06/15/2019	Auto Pay	Associated Credit Card	May Credit Card	-13,999.42
06/17/2019	Auto Pay	Xcel Energy	May Gas & Electric Svc	-349.71
06/24/2019	Auto Pay	Employee Trust Funds, Dept of	Jul Health Ins.	-18,053.04
06/04/2019	WIRE	Wisconsin Deferred Comp. Program	P/R #12	-1,150.00
06/07/2019	WIRE	Internal Revenue Service	P/R #12	-6,176.74
06/15/2019	WIRE	Wisconsin Department of Revenue	P/R #11	-1,270.00
06/19/2019	WIRE	Wisconsin Deferred Comp. Program	P/R #13	-1,150.00
06/26/2019	WIRE	Internal Revenue Service	P/R #13	-6,146.76
06/28/2019	WIRE	Wisconsin Retirement System	May WRF	-7,021.21
06/30/2019	WIRE	Wisconsin Department of Revenue	P/R #12	-1,272.00
06/04/2019	41193	Achterhof, Judy	Board Mileage	-56.10
06/04/2019	41194	Anderson, Anne	Board Mileage	-56.10
06/04/2019	41195	Brue, Mary Ellen	Board Mileage	-46.92
06/04/2019	41196	Duerkop, Sue	Board Mileage	-96.90
06/04/2019	41197	Eggert, Pat	Board Mileage	-22.44
06/04/2019	41198	Holte, Marilyn	Board Mileage	-15.30
06/04/2019	41199	Hull, Chuck	Board Mileage	-13.26
06/04/2019	41200	Lieffring, Lyle	Board Mileage	-57.12
06/04/2019	41201	Mecord, Robert	Board Mileage	-73.44
06/04/2019	41202	Norman, Michael	Board Mileage	-67.32
06/04/2019	41203	Thompson, Linda	Board Mileage	-61.20
06/04/2019	41204	Schwartz, Kristopher	Jan - Jun '19 Cell Phone	-120.00
06/04/2019	41205	Setter, Kathy	Jan - Jun '19 Cell Phone	-120.00
06/04/2019	41206	Stewart, Dalton	Jan - Jun '19 Cell Phone	-120.00
06/04/2019	41207	Thompson, John	Jan - Jun '19 Cell Phone	-120.00
06/04/2019	41208	Bridges Library System	Shared/1KB4K App	-100.00
06/04/2019	41209	Computype, Inc.	Billable/Spine Label Rolls for Libs	-2,907.31
06/04/2019	41210	Roholt, Lori	MORE Training/Rice Lake	-60.69
06/04/2019	41211	Thompson, John	COLAND Mtg & Lib Visits	-309.30
06/04/2019	41212	OverDrive, Inc.	MORE/OverDrive Titles	-1,930.82
06/04/2019	41213-41228	IFLS Staff	P/R #12 Net	-19,099.93
06/18/2019	41229	L.E. Phillips Memorial Public Library	MORE Ecomm/thru May	-1,494.68
06/18/2019	41230	Menomonie Public Library	MORE Ecomm/thru May	-1,234.22
06/18/2019	41231	River Falls Public Lib	MORE Ecomm/thru May	-1,253.33
06/18/2019	41232	Action Mechanical LLC	HVAC Maint/Repair	-120.00
06/18/2019	41233	Bayscan Technologies	Billable/Sppls for Libs & Scanner	-6,502.12
06/18/2019	41234	Button, Juli	QuickBooks/Barron PL	-57.12
06/18/2019	41235	Chippewa Valley Technical Coll	5/10 Wkshp Venue	-200.00
06/18/2019	41236	Maug Cleaning Solutions, Inc.	5/13 - 6/9 Cleaning Svc	-364.00
06/18/2019	41237	Season 2 Season	May Lawncare Svc	-375.00

IFLS Library System
Check Register
June 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/18/2019	41238	Securian Financial Group, Inc.	July Life Insurance	-415.31
06/18/2019	41239	Virchow, Krause & Co. LLP	2018 Audit/Final billing	-5,345.00
06/18/2019	41240	Library Ideas	MORE/May Freading Usage	-740.50
06/18/2019	41241	Marcive, Inc.	MORE/May Database Maint.	-125.40
06/18/2019	41242	OverDrive, Inc.	MORE Billable/NRich Titles	-1,000.39
06/19/2019	41243-41257	IFLS Staff	P/R #13 Net	-18,943.81
Jun 19 TOTAL				<u>-121,023.34</u>

3:18 PM

07/15/19

Accrual Basis

IFLS Library System
ASSOCIATED Credit Card Transaction Detail Report
Electronic Auto Pay (06/15/2019)

Date	Name	Memo	Num	Amount
May 1 - 17, 19				
05/01/2019	Restaurants	Lib Visit/JT Balsam Lk	4/16 B Lake	7.57
05/01/2019	Vistaprints	Billable/Library Magnets	4/22 Magnet	959.72
05/01/2019	Restaurants	MORE Training/BK meal	4/29 Traing	8.95
05/01/2019	Festival Foods	4/17 Workshop Supplies	4/17 Spls	19.02
05/01/2019	Amazon.com Credit	Programming Kit Materials	Kits	258.98
05/01/2019	Breakout Inc.	Programming Kit Materials	Kits	158.25
05/01/2019	WLA	SSCS Conf Reg/L Roholt	SSCS Conf	60.00
05/01/2019	WILIUG	MORE/WILIUG Annual Membership	Membership	41.46
05/01/2019	Dell Marketing L.P.	Billable/Chetek 2 Comps	Comp Equip	2,451.43
05/02/2019	AccuCut	Dies for Programming Kit	Kits	84.00
05/02/2019	Dell Marketing L.P.	Billable/Clear Lk 4 Comps	Comp Equip	4,005.03
05/03/2019	Restaurants	WLA Conf Meals/JT & MW	WLA Conf	53.04
05/03/2019	Holiday Inn	WLA Conf/JT Lodging	WLA Conf	198.00
05/04/2019	Restaurants	MORE IUG Conf/K Setter meal	IUG Conf	23.32
05/07/2019	Dell Marketing L.P.	Billable/Cornell 2 Comps	Comp Equip	1,655.64
05/08/2019	Festival Foods	STEAM Wkshp Supplies	STEAM Wkshp	9.95
05/08/2019	CDW-G	Billable/Fairchild Printer	Comp Equip	533.49
05/09/2019	Restaurants	MORE IUG Conf/BK Meals	IUG Conf	91.97
05/09/2019	Airport Parking/Shuttle	MORE IUG Conf/BK Cab	IUG Cab	20.40
05/09/2019	Sheraton Hotel	MORE IUG Conf/Hotels	IUG Conf	1,828.16
05/09/2019	Sheraton Hotel	IUG Conf Meal/K Coleman	IUG Conf	22.00
05/09/2019	Restaurants	MORE IUG Conf/L Roholt Meals	IUG Conf	80.08
05/09/2019	Airport Parking/Shuttle	MORE IUG Conf Cab/K Setter	IUG Conf	20.40
05/09/2019	Sheraton Hotel	MORE IUG Conf/KS & LR Hotel	IUG Conf	1,142.60
05/10/2019	FlowRoute.com	Phone Service/Funds on Acct	Auto Fill	150.00
05/10/2019	Festival Foods	Billable Pop & Meeting Spls	Mtg Spls	54.46
05/16/2019	WILSWorld	Role of Libs in Adv Racial Equity/Langby	Wkshp Fee	25.00
05/16/2019	Festival Foods	Postage/B Pop/Mtg Spls	Pstg/Misc	10.39
05/17/2019	USPS	May Postage	Postage	26.11
May 1 - 17, 19				13,999.42

7/18/2019
10:27 AM

Indianhead Federated Library System

Balance Sheet

As of June 30, 2019

	IFLS	MORE	2019 TOTAL	2018 TOTAL
ASSETS				
Current Assets				
Checking/Savings				
1010 · Bank Mutual - Ecomm Checking	23,405.03		23,405.03	31,028.95
1040 · Bank Mutual - Checking	7,883.64		7,883.64	53,945.17
1050/1106 · Investments/Bank Mutual & States PIF	1,130,580.02	580,573.59	1,711,153.61	1,596,643.23
Total Checking/Savings & Investments	1,161,868.69	580,573.59	1,742,442.28	1,681,617.35
Accounts Receivable				
1200 · Accounts Receivable	24,920.33	0.00	24,920.33	15,540.50
Total Accounts Receivable	24,920.33	0.00	24,920.33	15,540.50
Other Current Assets				
1110 · Petty Cash Funds	75.00		75.00	75.00
1150 · Prepaid Insurance	3,944.87		3,944.87	7,387.33
1499 · Undeposited Funds	1,728.69		1,728.69	0.00
Total Other Current Assets	5,748.56	0.00	5,748.56	7,462.33
TOTAL ASSETS	1,192,537.58	580,573.59	1,773,111.17	1,704,620.18
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · Accounts Payable	48,570.63	17,394.15	65,964.78	48,270.77
2010 · Credit Card - Associated	288.03	0.00	288.03	0.00
Total Accounts Payable	48,858.66	17,394.15	66,252.81	48,270.77
Other Current Liabilities				
2100 · Payroll Liabilities	1,260.00		1,260.00	1,309.00
Total Other Current Liabilities	1,260.00	0.00	1,260.00	1,309.00
Total Current Liabilities	50,118.66	17,394.15	67,512.81	49,579.77
Total Liabilities	50,118.66	17,394.15	67,512.81	49,579.77
Equity				
3000 · Equity/Reserves & Committed (Beginning of Year)	432,645.00	244,500.00	677,145.00	707,433.00
3000 · Equity/Uncommitted Funds (Beginning of Year)	90,014.18	133,259.07	223,273.25	160,757.42
Current Year Income Less Expense	619,759.74	185,420.37	805,180.11	786,849.99
Total Equity (End of Year)	1,142,418.92	563,179.44	1,705,598.36	1,655,040.41
TOTAL LIABILITIES & EQUITY	1,192,537.58	580,573.59	1,773,111.17	1,704,620.18

IFLS Library System
Revenue and Expense Statement
January through June 2019

	Jan - Jun 19	Jan - Jun 18
Ordinary Income/Expense		
Income		
5100 · Current Year State Aids	1,200,056.00	1,162,585.00
5200 · Interest Income/General Funds	22,176.41	14,565.43
5263 · MORE Management Income	10,000.00	10,000.00
5280 · Technology Income	3,127.23	3,544.79
5300 · Miscellaneous Income	0.00	3,000.00
Total Income	1,235,359.64	1,193,695.22
Expense		
6500 · Salaries/Wages	210,042.10	211,703.80
6560 · Payroll Expenses	100,766.85	76,526.61
8070 · New Furnishings/Equipment <\$500	0.00	142.70
8530 · Bank Service Charges	0.00	0.00
8540 · Annual Audit	6,430.00	5,925.00
8620 · Collection/Electronic Resources	44,244.00	20,523.00
8630 · Wis Pub Lib Consortium Membshp	5,605.00	6,370.00
8670 · Professional Memberships	1,510.33	1,418.00
8690 · Librarian Workshops - General	2,508.75	4,212.51
8700 · CE/Collaboration Projects	200.00	100.00
8710 · CE Grants - General	1,100.00	0.00
8720 · IFLS Staff Dvlpmnt & Prof Mtgs	2,695.18	4,404.09
8735 · Library Consulting Expenses	300.00	252.00
8740 · Field Visits	2,741.78	2,646.29
8741 · Field Visits - Tech Support	0.00	467.74
8755 · Programming Kits	765.44	460.91
8812 · ILL Fees & Verification Sources	7,498.78	7,579.73
8850 · Delivery Service	109,440.91	108,963.40
8855 · Collection Dev Grant-LEPhillips	11,500.00	11,500.00
8864 · Wide-Area Network (WAN)	3,685.00	7,470.00
8890 · IFLS Contrib - MORE Operating	85,177.00	82,696.00
8898 · LEAN WI/Shared Tech WVLS	0.00	-199.00
8950 · Campaign for Wisconsin Libs	1,126.00	0.00
8971 · Web Development	910.20	863.83
9010 · IFLS Committee Meetings	1,915.32	2,325.86
9020 · Professional Materials	966.42	1,263.29
9030 · Postage	624.75	84.89
9050 · Telephone	2,218.94	3,600.99
9060 · Supplies	740.15	755.91
9080 · Printing	1,280.40	57.85
9123 · Building Overhead Expenses	11,155.17	9,097.89
9140 · Photocopier Costs	1,485.33	1,565.09

IFLS Library System
Revenue and Expense Statement
January through June 2019

	Jan - Jun 19	Jan - Jun 18
9160 · Computers	578.25	1,087.10
9190 · System Vehicle Expenses	658.20	2,072.91
9220 · Insurance	2,617.51	2,423.81
9240 · Contingency	30.00	86.85
9241 · Credit Card Reward Program	-1,367.75	2,698.69
9245 · Capital Expenditures	0.00	395.00
Total Expense	621,150.01	581,542.74
Net Ordinary Income	614,209.63	612,152.48
Pass-thru Income/Expense		
Pass-thru Income		
5470 · LSTA #17 - PLSR Sys Redesign 3	0.00	78,399.50
5620 · Shared Cataloging Svc Income	72,851.00	66,356.50
5702 · Billable Project Income	108,082.12	127,379.98
Total Pass-thru Income	180,933.12	272,135.98
Pass-thru Expense		
8830 · Shared Cataloging Service	62,621.79	71,519.51
8940 · Projects Billable to Libraries	97,739.89	113,306.40
9920 · TEACH Grant Expenses	2,910.00	0.00
9976 · LSTA #17 - PLSR Syst Redesign 3	6,613.79	83,226.05
9977 · LSTA #17 - WPLC Biblioboard	12,000.00	0.00
Total Pass-thru Expense	181,885.47	268,051.96
Net Pass-thru Income	-952.35	4,084.02
Year-to-date Income less Expense (IFLS Funds)	613,257.28	616,236.50
MORE Shared Income less Expense		
5670 · MORE Shared System Income	727,081.00	716,469.00
9500 · MORE Shared Automation Expenses	535,158.17	545,855.51
Year-to-date Income less Expense (MORE Funds)	191,922.83	170,613.49
Year-to-date Income less Expense (ALL Funds)	805,180.11	786,849.99

IFLS Library System

Profit & Loss Budget vs. Actual

January through June 2019

	TOTAL			
	Jan - Jun 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5100 · Current Year State Aids	1,200,056.00	1,200,056.00	0.00	100.0%
5200 · Interest Income/General Funds	22,176.41	12,500.00	9,676.41	177.41%
5263 · MORE Management Income	10,000.00	10,000.00	0.00	100.0%
5280 · Technology Income	3,127.23	4,000.00	-872.77	78.18%
5300 · Miscellaneous Income	0.00	500.00	-500.00	0.0%
Total Income	1,235,359.64	1,227,056.00	8,303.64	100.68%
Expense				
6500 · Salaries/Wages	210,042.10	550,000.00	-339,957.90	38.19%
6560 · Payroll Expenses	100,766.85	195,000.00	-94,233.15	51.68%
8070 · New Furnishings/Equipment <\$500	0.00	500.00	-500.00	0.0%
8530 · Bank Service Charges	0.00	500.00	-500.00	0.0%
8540 · Annual Audit	6,430.00	6,500.00	-70.00	98.92%
8620 · Collection/Electronic Resources	44,244.00	44,320.00	-76.00	99.83%
8630 · Wis Pub Lib Consortium Membshp	5,605.00	5,605.00	0.00	100.0%
8670 · Professional Memberships	1,510.33	3,000.00	-1,489.67	50.34%
8690 · Librarian Workshops - General	2,508.75	6,500.00	-3,991.25	38.6%
8700 · CE/Collaboration Projects	200.00	500.00	-300.00	40.0%
8702 · Crisis Prevention Training	0.00	650.00	-650.00	0.0%
8710 · CE Grants - General	1,100.00	2,400.00	-1,300.00	45.83%
8720 · IFLS Staff Dvlpmnt & Prof Mtgs	2,695.18	12,000.00	-9,304.82	22.46%
8735 · Library Consulting Expenses	300.00	600.00	-300.00	50.0%
8740 · Field Visits	2,741.78	8,000.00	-5,258.22	34.27%
8755 · Programming Kits	765.44	1,000.00	-234.56	76.54%
8812 · ILL Fees & Verification Sources	7,498.78	8,600.00	-1,101.22	87.2%
8850 · Delivery Service	109,440.91	280,000.00	-170,559.09	39.09%
8855 · Collection Dev Grant-LEPhillips	11,500.00	23,000.00	-11,500.00	50.0%
8864 · Wide-Area Network (WAN)	3,685.00	10,370.00	-6,685.00	35.54%
8890 · IFLS Contrib - MORE Operating	85,177.00	85,177.00	0.00	100.0%
8898 · LEAN WI/Shared Tech WVLS	0.00	62,500.00	-62,500.00	0.0%
8950 · Campaign for Wisconsin Libs	1,126.00	1,200.00	-74.00	93.83%
8971 · Web Development	910.20	1,000.00	-89.80	91.02%
9010 · IFLS Committee Meetings	1,915.32	5,150.00	-3,234.68	37.19%
9020 · Professional Materials	966.42	1,550.00	-583.58	62.35%
9030 · Postage	624.75	450.00	174.75	138.83%
9050 · Telephone	2,218.94	9,960.00	-7,741.06	22.28%
9060 · Supplies	740.15	1,040.00	-299.85	71.17%
9080 · Printing	1,280.40	1,844.00	-563.60	69.44%
9123 · Building Overhead Expenses	11,155.17	25,125.00	-13,969.83	44.4%
9140 · Photocopier Costs	1,485.33	2,460.00	-974.67	60.38%
9160 · Computers	578.25	5,000.00	-4,421.75	11.57%

IFLS Library System

Profit & Loss Budget vs. Actual

January through June 2019

	TOTAL			
	Jan - Jun 19	Budget	\$ Over Budget	% of Budget
9190 · System Vehicle Expenses	658.20	4,400.00	-3,741.80	14.96%
9220 · Insurance	2,617.51	5,225.00	-2,607.49	50.1%
9240 · Contingency	30.00	1,000.00	-970.00	3.0%
9241 · Credit Card Reward Program	-1,367.75	0.00	-1,367.75	100.0%
9245 · Capital Expenditures	0.00	17,575.00	-17,575.00	0.0%
Total Expense	621,150.01	1,389,701.00	-768,550.99	44.7%
Net Ordinary Income	614,209.63	-162,645.00	776,854.63	-377.64%
Pass-thru Income/Expense				
Pass-thru Income				
5470 · LSTA #17 - PLSR Sys Redesign 3	0.00	7,000.00	-7,000.00	0.0%
5471 · LSTA #17 - WPLC Biblioboard Inc	0.00	12,000.00	-12,000.00	0.0%
5506 · TEACH Grant Income	0.00	2,910.00	-2,910.00	0.0%
5620 · Shared Cataloging Svc Income	72,851.00	132,000.00	-59,149.00	55.19%
5702 · Billable Project Income	108,082.12	175,000.00	-66,917.88	61.76%
Total Pass-thru Income	180,933.12	328,910.00	-147,976.88	55.01%
Pass-thru Expense				
8830 · Shared Cataloging Service	62,621.79	132,000.00	-69,378.21	47.44%
8940 · Projects Billable to Libraries	97,739.89	175,000.00	-77,260.11	55.85%
9920 · TEACH Grant Expenses	2,910.00	2,910.00	0.00	100.0%
9976 · LSTA #17 - PLSR Syst Redesign 3	6,613.79	7,000.00	-386.21	94.48%
9977 · LSTA #17 - WPLC Biblioboard	12,000.00	12,000.00	0.00	100.0%
Total Pass-thru Expense	181,885.47	328,910.00	-147,024.53	55.3%
Net Pass-thru Income	-952.35	0.00	-952.35	100.0%
Year-to-date Income less Expense (IFLS Funds)	613,257.28	-162,645.00	775,902.28	
MORE Shared System Income less Expense				
5670 · MORE Shared System Income	727,081.00	727,080.00	1.00	100.0%
9500 · MORE Shared Automation Expenses	535,158.17	747,580.00	-212,421.83	71.59%
Year-to-date Income less Expense (MORE Funds)	191,922.83	-20,500.00	212,422.83	
Year-to-date Income less Expense (ALL Funds)	805,180.11	-183,145.00	988,325.11	

My Online Resource (MORE)
Balance Sheet
As of June 30, 2019

	<u>MORE</u>
ASSETS	
Current Assets	
1105 · Investment Funds - MORE	\$ 580,573.59
1200-1 · Accts Receivable-MORE	-
1503-1 · 2018 Prepaid Expense-MORE	-
	<u> </u>
TOTAL ASSETS	<u><u>\$ 580,573.59</u></u>
LIABILITIES & EQUITY	
Liabilities	
2000-1 · Accounts Payable-MORE	17,394.15
	<u> </u>
Total Liabilities	17,394.15
Equity	
MORE Reserved Fund Balance on 1/1/2019	224,000.00
MORE Committed Fund Balance on 1/1/2019	20,500.00
MORE Uncommitted Fund Balance on 1/1/2019	133,259.07
Current Year Income less Expense	185,420.37
Total Equity/MORE Fund Balance	<u>563,179.44</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 580,573.59</u></u>

Indianhead Federated Library System
Revenue less Expense - MORE
January through June 2019

	<u>Jan -Jun '19</u>	<u>Jan - Jun '18</u>
MORE Income/Expense		
MORE Income		
5670 · MORE Shared System Income		
5670 · MORE Other Income	0.00	0.00
5670-2 · MORE Operating Income	727,081.00	716,469.00
Total MORE Income	<u>727,081.00</u>	<u>716,469.00</u>
MORE Expense		
9500 · MORE Shared Automation Expenses		
9500-11 · MORE/IFLS Management Charges	144,999.52	144,999.52
9500-12 · MORE/III Annual Maintenance	120,151.63	120,955.01
9500-23 · MORE/System Upgrades/Software	0.00	0.00
9500-19 · MORE/Contingency	114.99	708.44
9500-22 · MORE/High-demand Hold Project	6,524.49	5,144.16
9500-25 · MORE/Subscps/Lib Elf, Novelist , Covers	12,126.00	11,791.00
9500-24 · MORE/Conferences	7,417.12	5,165.05
9500-31 · MORE/New Products/Content Café Subs	0.00	0.00
9500-31 · MORE/New Products/	0.00	0.00
9500-31 · MORE/New Products/I-tiva Setup	0.00	0.00
9500-31 · MORE/Add'l III Products/Encore/Decision	67,835.44	66,460.00
9500-32 · MORE/Mgmt Team Training	100.00	57.00
9500-38 · MORE/Systemwide OCLC	19,556.12	18,191.00
9500-40 · MORE/Overdrive Content	26,312.37	10,163.91
9500-45 · MORE/Freading eBook Svc	4,392.00	3,768.00
9500-46 · MORE/Electronic Periodicals	15,000.00	9,757.60
9500-47 · MORE/Boopsie Setup/Subscription	0.00	35,990.00
9500-48 · MORE/i-Tiva Telephony Subscription	9,610.65	9,153.00
9500-49 · MORE/Data Scoping Project	2,500.00	0.00
9500-5 · MORE/Publicity	0.00	0.00
9500-6 · MORE/Database Cleanup/Maint	3,280.25	2,759.82
9500-8 · MORE/Host Site Costs	0.00	0.00
9500-41 · MORE/E-Content	101,740.05	99,792.00
Total 9500 · MORE Shared Automation Expenses	<u>541,660.63</u>	<u>544,855.51</u>
Total MORE Expense	<u>541,660.63</u>	<u>544,855.51</u>
Year-to-date MORE Income less Expense	<u>185,420.37</u>	<u>171,613.49</u>
Plus 12/31/18 MORE Uncommitted Fund Balance	133,259.07	
Plus 12/31/18 MORE Reserve/Committed Balance	<u>244,500.00</u>	
MORE Fund Balance	<u>563,179.44</u>	

**IFLS Library System
Board of Trustees
July 24, 2019**

Director's Report of Monthly Activities

IFLS Funding

The State Budget was passed with our funding remaining at the 2019 level for 2020 and 2021.

Update from Wisconsin Library Association Library Development & Legislation Committee (LD&L)

Here's what's important to know:

- *BadgerLink and Newsline for the Blind were funded as requested (with cost-to-continue increases).*
- *Contracts with Milwaukee Public Library, CCBC, UW-Madison, and Wisconsin Talking Book and Braille Library were funded as requested (with cost-to-continue increases).*
- *The state aid to library systems was funded at the same level as 2019. That means the amount of state aid each library system received in 2019 is the same amount that will be received in 2020 and 2021.*

*While we didn't get all we'd hoped for, we are grateful for the stabilization of library system aid. The legislators actually had to provide an increase of \$1m each year to keep us at our 2019 funding level because the increase in the 2017-2019 biennial budget was a one-time increase. **This budget also establishes a new base funding level for state aid** which is important and will be helpful moving forward.*

New Directors

Leann French is the new director at Dresser Public Library and Shelby Friendshuh is the new Osceola Public Library Director. Currently there are openings in Elmwood, Milltown and New Richmond.

Planning

Currently working with Augusta, Cadott, Frederic and Osceola on various planning/community feedback surveys projects.

Consulting Topics

Building/Space Planning; Director Hiring; Personnel; Budget; Planning

**IFLS Library System
Board of Trustees
July 24, 2019**

Agenda Items

IX. * Mid-Year Investment Report (Oral Report)

Juli Button will provide an update at the meeting.

XI. * Personnel Committee Report

The link to the Trustee Essential on Director Evaluation

<https://dpi.wi.gov/sites/default/files/imce/pld/pdf/TE06.pdf> is included for informational purposes.

- Director Accountabilities
- Director Evaluation – 2019 **

The Personnel Committee will be meeting in the morning prior to the meeting. A discussion of the Director Evaluation could occur in closed session, but it is not required. They will also be reviewing the Director Accountabilities from July 2018 to June 2019 as well as the proposed ones for July 2019 – June 2020.

XII. * Action on Closed Session

The board may take action on the evaluation based on the report presented by the Personnel Committee.

XIII. IFLS 2020 Planning

Enclosed is a summary of the progress on the Key Work Plan Directions that was shared with library directors for their review. A summary of activities based on our strategic priorities of Support; Innovate and Lead; and Advocate and Promote Awareness will be developed and shared at the September meeting.

Staff will be developing our 2020 budget and State Plan submission for approval at the September Board Meeting. Currently, we don't anticipate any significant changes to our 2019-2021 Strategic Plan.

John Thompson (July 15, 2019)

Director Accountabilities

#028(19)

July 2018-June 2019

Accountability 1: Provide effective leadership for the system

Action Step 1: At least 95% of member libraries rate IFLS as providing effective leadership on their annual reports

- *No negative comments*

Action Step 2: Seek ways to become more involved in statewide leadership opportunities

- *Continued to serve on the System Redesign Steering Committee*
 - *Presentations to Library Development & Legislative Committee (LD&L) Wisconsin Library Association*
 - *Department of Public Instruction Staff/Superintendent*
 - *Council on Library and Network Development (COLAND)*
 - *Updates at System and Resource Library Director Meetings (SRLAAW)*
 - *Regional/System updates*
 - *Met with Federal LSTA Program Officer*

Accountability 2: Communicate with state and federal legislators on library issues

Action Step 1: Attend Library Legislative Day

- *Did not attend due to weather*
- *Followed up via email*

Action Step 2: Communicate with legislators on library issues as needed

- *Attended Joint Finance Hearing River Falls*
- *Emailed information to IFLS Board and Library Directors*

Action Step 3: Provide board and libraries with information on current legislative issues needing attention

- *Provided email updates on State and Federal legislative issues including State Budget and LSTA funding.*

Accountability 3: Maintain effective communication with the IFLS Board, IFLS staff and member libraries

Action Step 1: Provide updates to IFLS staff, board and member libraries via email; and other electronic methods regarding library issues

- *Held strategic planning event (August 2018)*
- *Continued to be proactive in responding to the needs/concerns of library board and staff*

Action Step 2: Visit 20-member libraries per year

- *Visited 45 different libraries with a total of 143 visits*

Action Step 3: Attend local library board meetings as requested

- *Library Boards—Balsam Lake, Chippewa Falls, Menomonie, Milltown, New Richmond, Osceola*
- *County Boards/Committee meetings—Chippewa, Polk, St. Croix*
- *Municipal Boards/Staff—Balsam Lake, Ellsworth, Glenwood City, New Richmond*

Accountability 4: Maintain a positive work environment for system staff

- *Balance the needs of staff and fiscal concerns during the budget development process*

Action Step 1: Allocated budget resources for staff professional development

- *Increased funding for professional memberships*
- *Support conference attendance*
 - *Reb Kilde attended National Library Marketing Conference (first time attendee)*

Action Step 2: Seek ways to boost/support staff morale including through staff retreats and networking events

- *Holiday lunch, birthday lunches, treats in the office*

Accountability 5: Develop additional training/support for library directors

Action Step 1: Host new director/staff retreats on a regular basis

- *Planning ongoing*

Action Step 2: Seek additional ways to share information and educate new and existing library directors

- *Email check-in with new directors and visits when in their areas*
- *Staff refining the new director orientation process*

Action Step 3: Meet with new directors within 90 days of hire and follow up as needed.

- *Met with all new directors*

Accountability 6: Participate in 5 conferences/webinars/workshops per year.

Action Step 1: Attend annual library conference

- *Attended both the Spring and Fall Conferences*

Action Step 2: Make one conference, webinar, workshop presentation

- *Presented various webinars and in-person sessions on PLSR*
- *New Director Boot Camp Presentation on Budgeting and new system director networking*
- *Annual Report workshop with Juli Button*
- *Building/Space Planning Webinar*

July 2019-June 2020

Accountability 1: Provide effective leadership for the system

Action Step 1: At least 95% of member libraries rate IFLS as providing effective leadership on their annual reports

Action Step 2: Continue to be involved in statewide leadership opportunities

Accountability 2: Communicate with state and federal legislators on library issues

Action Step 1: Attend Library Legislative Day

Action Step 2: Communicate with legislators on library issues as needed

Action Step 3: Provide board and libraries with information on current legislative issues needing attention

Accountability 3: Maintain effective communication with the IFLS Board, IFLS staff and member libraries

Action Step 1: Provide updates to IFLS staff, board and member libraries via email; and other electronic methods regarding library issues

Action Step 2: Visit 20-member libraries per year

Action Step 3: Attend local library board meetings as requested

Accountability 4: Maintain a positive work environment for system staff

Action Step 1: Allocated budget resources for staff professional development

Action Step 2: Seek ways to boost/support staff morale including through staff retreats and networking events

Accountability 5: Develop additional training/support for library directors

Action Step 1: Seek additional ways to share information and educate new and existing library directors

Action Step 2: Meet with new directors within 90 days of hire and follow up as needed.

Accountability 6: Participate in 5 conferences/webinars/workshops per year.

Action Step 1: Attend annual library conference

Action Step 2: Make one conference, webinar, workshop presentation

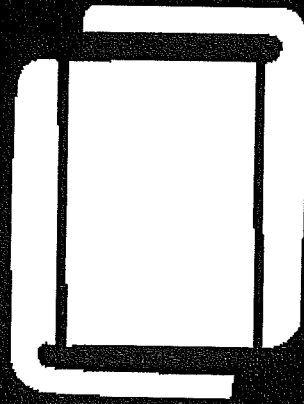
Strategic Priorities

- ❖ Support
- ❖ Innovate and Lead
- ❖ Advocate and Promote Awareness

Key Work Plan Directions
Progress Update

Directions	YTD Progress	Final 6-month Activities 2019	Proposed Activities 2020
Increase Advocacy & Awareness Support			
<i>Enhance IFLS Website with advocacy and awareness resources as part of redesign</i>	Redesign work ongoing	Testing and Implementation Train IFLS staff to use and update the new website	Analyze effectiveness of public-facing page to enhance general awareness of public libraries in our region. Test and improve information delivery to IFLS member-library staff.
<i>Continue to develop partnerships on behalf of IFLS and IFLS libraries to promote collaboration</i>	Developing connections with Workforce Development Boards as part of LAWDS project	Participate in workforce development projects and collaborations	Continue participation in LAWDS
	Parents Interacting with Intention Playgroup training, promotion of libraries as partners	Continue to seek opportunities to work with other agencies to promote libraries and library use	Continue to seek opportunities to work with other agencies to promote libraries and library use
	Working with Talking Is Teaching Chippewa Valley to ensure that libraries and library services are included in offerings and projects	Continue to seek opportunities to work with other agencies to promote libraries and library use	Continue to seek opportunities to work with other agencies to promote libraries and library use
<i>Offer Continuing Education opportunities to learn more about Advocacy and Awareness</i>		2019 Tech Days session on social media, with emphasis on Instagram	Will create at least one Advocacy and Awareness CE opportunity to offer to library staff

Board Development			
<i>Library Director hiring guide</i>	Spring 2019 completed	Provide to library board/directors as needed.	Will provide to library board/directors as needed.
			Evaluate contents for revisions
<i>Monitor development of Trustee Training videos produced by DPI</i>		Promote usage of videos when released	Continue promotion of videos
<i>Provide board orientation</i>	Ongoing as requested	Ongoing as requested	Ongoing as requested
<i>Additional resources on IFLS website</i>		Review content and provide additional resources	
<i>Continue to co-sponsor and promote Trustee Training Week series of webinars</i>	Webinar series set for August 12-16	https://www.wistrusteetraining.com/	Continue co-sponsorship, suggest topics if any come to light
Study ILS Improvements			
<i>Monitor bibliographic record quality</i>	MORE staff training/certifying designated catalogers	Seek MORE budget support for cost reductions/additional staffing for CABS program	
<i>Review alternatives to Encore</i>	Webinar introductions to alternatives MORE Budget Public Hearing June 2019	MORE Budget passage with Discovery Layer decision	
<i>Reinvestigation of App development</i>	Ongoing	Ongoing	
Evaluate System Capacity			
<i>MORE staffing</i>	Last increase in staffing was 2007. 12 libraries have joined MORE from 2007 to 2018.	Seek MORE budget support for cost reductions/additional staffing for CABS program	
Monitor Courier Performance and Viability			
<i>Conduct delivery study</i>	Spring 2019 completed	Fall 2019	
		Share results with IFLS Directors and Board	



IFLS

Inspiring and
Facilitating
Library
Success

2019 to 2021 Strategic Plan

Serving the 53 libraries of Barron, Chippewa,
Dunn, Eau Claire, Pepin, Pierce, Polk, Price, Rusk
and St. Croix Counties

Introduction

The approval of this strategic plan marks a transformative period in our 40-year history. The Indianhead Federated Library System officially changed our name to the IFLS Library System. Our new public name will be branded as IFLS: Inspiring and Facilitating Library Success.

This plan is a result of input gathered during a planning event held on August 30, 2018, along with input from the IFLS Advisory Committee and IFLS Staff. Over 50 IFLS Board and Staff members; IFLS-member library directors, staff, and trustees; and non-public librarians participated. The day included a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis; an analysis of system services strengths and weaknesses; and priority setting. A new mission and vision were also shared with participants for their feedback.

The IFLS Board approved this document at their September 26, 2018 meeting. The strategic plan will help guide the IFLS staff work plan and the allocation of resources.

IFLS Overview

10 member counties
53 public libraries along with one branch location
Population Served: 463,025
Square Miles: 7,969
2018 State Aid: \$1,162,585

IFLS Services

Advocacy and Promotion

- Marketing and communication resources & consulting
- Website design
- Training in Divi, a WordPress website template
- Library Legislative Day
- Relationships with local government

Administration

- Annual reports
- Budgeting & Financial consulting
- Board development
- Library Director hiring
- Building projects & Planning
- Library law

Adult Services

- Collection development
- Program Support
- Kits

Collaborative Services & Networking

- Facilitating communication between libraries
- Mentor program
- Community area networks
- Public-private partnerships
- Local, county government and nonprofit agencies

Continuing Education

- Webinars & Workshops
- Professional development resources
- In-services at your library
- Director certification

Delivery

- Local courier
- Statewide delivery

Inclusive Services

- ADA compliance
- Best practices & resource sharing
- Grant-writing
- Partnerships
- Planning & Evaluation of programs and services

Integrated Library System (MORE)

- Consortium administration
- Training & support
- Circulation
- Cataloging
- Serials
- Acquisitions

- Online catalog
- Statistics

Interlibrary Loan & Reference Services

- Best practices
- Training
- ILL Clearinghouse
- Subject requests
- Electronic resources (databases & e-content)
- OverDrive Support & Advantage selecting

Shared Services *and* Cataloging & Bibliographic Services (CABS)

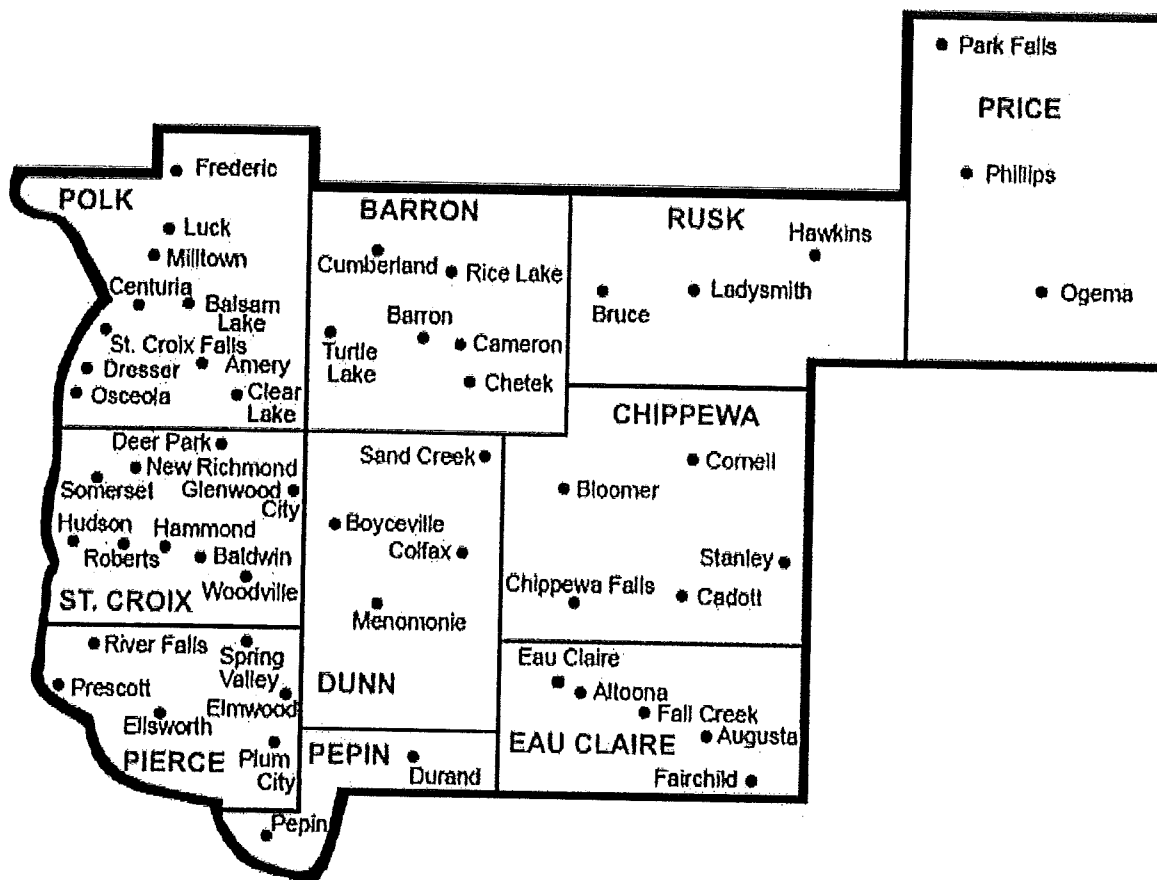
- Centralized cataloging
- Centralized materials processing
- Database cleanup

Technology

- Technology purchasing and setup
- Troubleshooting
- Pharos - Public computer time management
- Security
- Networking and bandwidth
- Training
- Help desk

Youth Services

- Programming & kits to borrow
- Collection development
- Advocacy
- Early literacy
- Child and teen development
- Collaboration & Partnerships
- Planning & Evaluation
- Resource sharing & best practices



Vision:

We envision a network of amazing libraries. IFLS staff and our partner libraries collaborate to provide outstanding, engaged, and inclusive services that contribute to informed, connected, and literate communities.

Mission:

To inspire and facilitate library success by providing member libraries with the tools to serve, empower, and lead their communities.

Core Values:

- Serve
- Empower
- Lead

Strategic Priorities:

★ Support

- Consultation
- Training & Professional Development
- Board Development
- Technology
- Collaboration & Partnerships
- Collaborative Services
- Create Service Efficiencies
- Group Purchasing

★ Innovate and Lead

- Emerging Trends
- Pilot & Experiment
- Statewide Participation
- IFLS Partnerships & Collaborations
- Leadership Modeling
- Resource Creation

★ Advocate and Promote Awareness

- Consultation
- Resource & Toolkit Development Support
- Training
- Staff & Board Development
- Legislative Communications
- Branding
- Website & Social Media Support
- Statistics & Data
- Support Community Engagement

Key Work Plan Directions

(Based on themes that emerged from the planning day)

- Increase Advocacy & Awareness Support
- Board Development
- Study ILS Improvements
- Evaluate System Capacity
- Monitor Courier Performance and Viability

PR and Advocacy Board Report for July 2019

Rebecca Kilde

Our new name now shows up on google maps and google searches. I've also shared ownership of our Google Business profile with Jo.

IFLS Library System: Home

<https://iflweb.org/>

Share your Story; Speak Up; Library Value Calculator ... IFLS • 1538 Truax Blvd., Eau Claire, WI 54703 • 715-839-5082 • Toll-Free: 800-321-5427 • Fax: ...

Jobs

Update: Automated Telephone Notice and Renewal System ...

Contact

General Contact Information. IFLS
General: 1-715-839-5082 ...

Knowledge

Knowledge. Printer-friendly version. If you're looking for ...

[More results from iflweb.org »](#)

Events and News

Update: Automated Telephone Notice and Renewal System ...

Eau Claire

General. 400 Eau Claire Street Eau Claire, WI 54701-3799 ...

Other Continuing Education ...

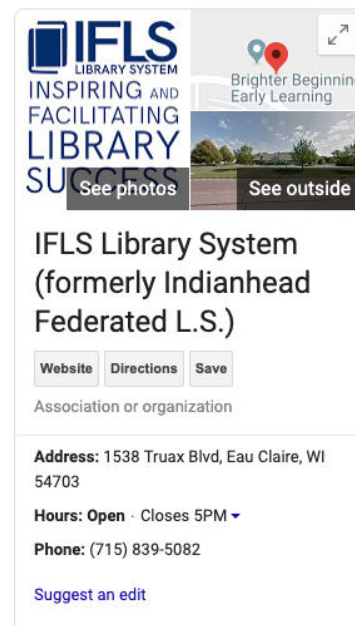
Other Continuing Education Sources. Printer-friendly version ...

IFLS Library System - Home | Facebook

<https://www.facebook.com/Places/Eau Claire, Wisconsin>

IFLS Library System, Eau Claire, Wisconsin. 448 likes · 60 talking about this · 3 were here. Welcome! IFLS Library System is dedicated to Inspiring and...

About IFLS Library System



New website launch is scheduled for the end of July. I'll fire off an email when it goes live.

Our Marketing Cohort is developing a Marketing Best Practices document. It should be ready to share by early next year.

Reference & Interlibrary Loan Coordinator's Report - July 2019

Site visits to:

Glenwood City PL – new director visit;

Elk Mound Branch – check in visit;

Altoona PL – met with Martha Spangler, IFLS rep on the WPLC Digital Library Steering Committee;

Stanley PL – provided WISCAT training for new director & staff;

Balsam Lake PL – provided database training for all staff.

Attended the following meetings: WPLC Digital Library Steering Committee meeting; WPLC Selection Committee meeting; WPLC Board meeting; MORE Budget hearing; MORE Directors Council meeting.

IFLS ILL Clearinghouse Statistics

Requests Received	2016	2017	2018	2019
January	1688	1705	1718	1744
February	1755	1573	1606	1599
March	2029	1716	1897	1554
April	1709	1521	1612	1611
May	1564	1536	1453	1452
June	1507	1503	1462	1357
July	1553	1464	1465	
August	1477	1605	1565	
September	1664	1523	1377	
October	1555	1693	1607	
November	1402	1472	1444	
December	1452	1464	1405	
Total	19,355	18,775	18,611	9,317

ANNUAL SUMMARY Requests Referred	2016	2017	2018	Jan-June 2019
Holds on MORE	12,760	12,413	12,585	6,396
IFLS Public Libraries – non-shared system	233	181	238	161
IFLS School Libraries	39	35	38	19
IFLS Special Libraries	38	33	27	11
IFLS Academic Libraries	75	158	99	33
Sub-Total Referred to IFLS Libraries	13,145	12,820	12,987	6,620
WISCAT Referrals	1,568	1,437	1,187	512
WI OCLC Lenders	807	758	635	322
WI non-OCLC Lenders	4	5	45	4
Out-of-State OCLC Lenders	1,711	1,793	1,572	741
Out-of-State Non-OCLC	16	17	1	0
Sub-Total Referred Out-of-System	4,106	4,010	3,440	1,579
TOTAL REFERRED	17,251	16,830	16,427	8,199

Plus 251 requests created on behalf of IFLS libraries for book club requests.

In-System Delivery

IFLS conducts a delivery study count of bins for one week each April and one week each October. Each library counts the number of bins they receive & send out. The number of items per bin is estimated based on our last full item count study done in 2009.

Year	2016	2017	2018	2019 – April only sample
Estimated # of items Sent each week via WALTCO	32,606	33,166	32,342	32,788
Estimated # of items Received per week via WALTCO	29,827	36,091	33,887	33,553
Annual Estimate of items Sent via WALTCO	1,695,512	1,724,632	1,676,584	1,704,976
WALTCO Costs	\$240,723.04	\$260,553.86	\$274,523.43	January- July \$163,935.67
Average Annual Fuel Surcharge	7.94%	10.57%	13.72%	January-July 11.25%
Estimated WALTCO Cost per item Sent	\$.14	\$.15	\$.16	

IFLS formula to estimate number of items sent and received – number of bins per sample divided by 2 samples multiplied by estimated number of items per bin. Annual estimate is the weekly estimate of sent items multiplied by 52 weeks.

Courier Delivery to Outside the System

South Central Delivery Service does 3 sample counts to estimate items per year.

Year	2016	2017	2018	2019
Estimated annual volume via South Central Delivery Service	39,200	33,100	36,200	
SCLS Delivery Annual Costs	\$16,807	\$16,073	\$16,547	\$16,543
Estimated cost per item	\$.43	\$.49	\$.46	

SCLS Delivery estimate formula: number of bins per sample divided by 3 samples multiplied by number of items per bin multiplied by 52 weeks per year equals estimated items per year (sent and received).

IFLS Library System Board of Directors
Library Development and Youth Services Coordinator's Report of Activities
Submitted by Leah Langby July 17, 2019

Continuing Education Highlights:

- Working with other IFLS staff to evaluate our New Director Orientation process to see if we can improve it. We are planning an in-person feedback opportunity after the September Director's Council meeting.
- Working on the fall schedule:
 - Health Literacy Reference training August 28 at IFLS, followed by Interlibrary Loan updates from Maureen
 - Youth services workshop September 26 in Menomonie
 - Webinar in collection development October 24
 - Tech Days workshop in Rice Lake November 5
 - Mentor Pair Retreat after November 15 Director's Council Meeting

Consulting Highlights

- New youth services librarian orientations with staff from St. Croix Falls and Fall Creek
- In-person check-ins with youth services staff in Milltown and director in Centuria
- New director orientation in Osceola

LAWDS Project

- LAWDS stands for Libraries Activating Workforce Development Skills, and it is a grant-funded project with DPI, the regional Workforce Development Boards, and public library systems. It is in its first phase, but the goal is to connect public libraries and job centers more effectively.
- IFLS has counties in two of the Workforce Development Board regions (Northwest has Rusk and Price Counties; West Central has the other 8 counties in our system).
- Anne Hamland (WVLS), Sherry Machones (NWLS), and I met with the director of the Northwest Workforce Development Board in May to establish connections and begin working together. I will be representing all three systems at a networking/training meeting later this month.
- Anne Hamland and I also met with the director of the West Central Workforce Development Board in June to establish connections.
- I will be attending a statewide meeting in August to help determine the next steps of this project.

Other Highlights

- Wisconsin Library Association Conference planning is coming along well. I hope some IFLS board members will be able to attend, it looks like it will be a great conference. This continues to take a significant amount of time for me, and I appreciate the support to be able to do it.
- IFLS kits have circulated 49 times since May 14 to IFLS and WVLS libraries.
- I've had the opportunity to keep up with the Blog a little better this summer, you can see what I've been posting about at <http://keepingupwithkidsifls.blogspot.com/>
- Attended a training by Dr. Robert Nix on Brief Interventions with Families (free, sponsored by United Way), about small, light touches to promote conversation and interaction and empower parents.

IT Director Report

IFLS Board of Trustees, July 2019

Kris Schwartz, IT Director

Statewide Collaborative Backup Project –

For about the past year most of the library systems in the state of Wisconsin have been working together to research and purchase a backup system that could serve as an offsite backup for any systems that would be interested in using it. As of June 26th the project is a success, the backup system has been purchased and we have procured space in the CVTC data center for half of the backup system to be installed. The project is funded mostly through LSTA grants and a direct grant from DPI which will be used to fund the digitization archive portion of the system. Currently we are working on getting the backup systems in place in both the CVTC data center and the SCLS network closet. As soon as the equipment is in place, we will be working on getting the 2 backup locations connected to each other. This system has full redundancy in that it will mirror all data to both sites automatically so in case of a full failure at one site all data will be safe on the other site. All the library systems involved will be able to backup to these offsite locations and restore any of their data at anytime in case of disaster. This backup system will also serve as a data archive and digitization archive for long term data storage of critical data and all the digitized historical content that several libraries have been starting to create.

This is a major step forward in working on collaborative projects on a statewide level and will provide a much-needed resource for all library systems. A beneficial side effect of this project is all the library systems will have a network connection to each other making other collaborative projects much easier going forward. This puts the infrastructure in place to open the ability to work together across the state to provide better and more dynamic services to our libraries that were not available before.

MORE Administrator's Report

Lori Roholt

July 2019 – IFLS Board of Trustees

2020 MORE Budget

The 2020 MORE budget is slated for approval at the July 19 MORE Directors Council meeting. The recommended budget has a 14% cost increase over 2019. If approved as recommended, MORE will implement a new patron-facing online catalog product and a library app in 2020.

Leading up to the budget approval, library staff and directors had a chance to weigh in on possible changes to the budget at a budget hearing in June. Passing the budget in July means directors can build actual MORE costs into their local budgets.

Online Patron Registration

Online patron registration opened on June 13. To date, there have been 11 self-registrations, including 3 duplicates. I've been able to keep up with ensuring these patrons don't already have library cards but will enlist volunteer help if the self-registration rates pick up.

Odds and Ends

- MORE's automated telephone notification system was down from July 4 to July 17, which was disruptive for patrons and staff. One or more power outages on July 4 irreparably damaged the hard drive of the server that runs the system. My colleague Kris worked to restore service, but we ultimately had to pay a fee to our vendor to do so.
- I've visited two new library directors recently: Shelby Friendshuh at Osceola Public Library and Leann French at Dresser Public Library. It's a great time of year to be on the road!
- I attended a useful one-day conference of the Support Staff and Circulation Services division of WLA at the end of May. I appreciated hearing the triumphs, concerns, and challenges of front-line library staff, and talking with attendees (including several from the IFLS area). Many professional development opportunities focus on administrative aspects of library service; this conference provided a useful window into the day-to-day operations that my IFLS colleagues and I also support.