Wisconsin Department of Public Instruction
PUBLIC LIBRARY SYSTEM PLAN AND CERTIFICATION OF INTENT TO COMPLY CALENDAR YEAR 2022
PI-2446 (Rev. 06-21)

INSTRUCTIONS: Complete and submit one copy of this Word document along with one signed, scanned copy in PDF format to the Division for Libraries and Technology (Division) by Friday, October 15, 2021. Submit completed Word and PDF documents to:

LibraryReport@dpi.wi.gov

Required by Wis. Stat. §§ 43.17(5) and 43.24(3)

GENERAL INFORMATION

Library System

IFLS Library System

Describe significant needs, opportunities, and challenges that influenced the development of this and other system plans.

The budget uncertainty resulting from COVID-19 has increased concerns among member libraries about current and future funding. The system continues to seek ways to more effectively provide the highest quality services while trying to limit the amount of fees charged to our member libraries. Administration of libraries continues to increase in complexity and the pool of candidates for library director positions seems to be diminishing. The needs for consulting services and training have increased due to significant turnover in library staff positions in the past few years.

COVID-19 resulted in many of our services/support going virtual in 2020 and that shift has continued in 2021 and most likely will continue in 2022.

Did the library system consult member libraries in the development of this plan?

☐ No, the library system did not include member libraries in the development of this plan.

☒ Yes, the library system included member libraries in the development of this plan.

If yes, describe the planning environment and process for this system plan. Include how member libraries are involved in plan development and review:

IFLS conducted a survey of our member libraries to ask about the importance and satisfication with our current services as well as determine what gaps may exist. The survey was completed by 125 individuals including all 53 library directors. In addition, we asked about their aspirations for the role of the library in the community and services they wish to provide for their communities. These aspirational ideas will be the basis for our planning in the fall of 2021 and moving forward into 2022. Planning focus areas include Interlibrary Loan and Advocacy/Marketing. The survey results were shared as a brief webinar on July 1st. The strategic priorities remain from our 2019-21 plan and the focus for 2022 will be individual action steps that fit within those priorities.

Does the library system have a formally appointed advisory committee under Wis. Stat. § 43.17(2m)?

☐ No, the library system does not have a formally appointed advisory committee.

☒ Yes, the library system has a formally appointed advisory committee.

If the system appoints an advisory committee under Wis. Stat. § 43.17(2m), describe how the system makes appointments, posts meetings, and how the advisory committee reports to the library system board. Include a list of any additional system planning documents with the period covered and attach any planning documents which have not previously been provided to the Division:

The system has a 13 person advisory committee consisting of one representative from each of the 10 counties, the resource library director and two multitype at large members representing academic, school or special libraries. The two year terms are staggered for the members. Each year six terms expire. The representative serving determines if they wish to continue. If they don't the individual county library directors select their representative. The agenda and minutes are posted on the IFLS website https://iflsweb.org/knowledge-base/advisory-council/ and provided to the IFLS Board. A representative from the group tries to attend the IFLS Board meeting to provide an update. A bylaw review will be conducted in 2021 with the consideration to look at the multitype membership to provide more flexibility in determining representation.

| | ASSURANCES | |

The following plan and compliance document provides assurance that your public library system intends to comply with all statutory requirements for public library systems for calendar year **2022**. Indicate, with a check, your system's intent to comply with each system requirement and provide the requested information under each system requirement.

Wis. Stat. § 43.24(2) For a public library system to qualify for and maintain its eligibility for state aid under this section it shall ensure that all of the following are provided:

Membership Agreements

☒ Wis. Stat. § 43.24(2)(a) Written agreements that comply with Wis. Stat. § 43.15(4)(c)4 with all member libraries.

☒ The system will provide a sample copy of the agreement with a list of all members signing and the dates signed to the Division by January 15. (The system does not need to file multiple copies of the same agreement; only a sample copy of each type of agreement is necessary.)

If the system is providing the sample copy and list of members signing through a publicly available webpage, provide the URL here:

Resource Library Agreement

☒ Wis. Stat. § 43.24(2)(b) Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.

☒ The system will provide a signed copy of the resource library agreement to the Division by January 15.

If the system is providing the resource library agreement through a publicly available webpage, provide the URL here:

Reference Referral, Interlibrary Loan, and Technology

☒ Wis. Stat. § 43.24(2)(d) Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.

List ongoing activities related to this requirement:

Technology
1. Continue to develop "LEAN Wisconsin" (LEAN WI), a partnership between multiple library systems (currently, IFLS, NWLS and WVLS), to provide member libraries with access to a strong and cost efficient enterprise technology service platform, including: virtualization, durable data storage, technology consultation, technology support, applications services and an array of additional beneficial technology services.
2. Continue to provide member libraries with access to technology expertise and technology consulting.
3. Increase LEAN WI and library funding by curating grant information and partnering with other organizations to leverage grant writing expertise and/or jointly apply for grants.
4. Monitor development in the TEACH Wisconsin program, FCC telecommunication discounts, BadgerNet, etc, as they apply to IFLS area libraries. Encourage libraries to take advantage of these programs/discounts when it is appropriate to do so.
5. Support county and local broadband development initiatives and efforts to increase broadband capacity in libraries.
6. Continue to monitor bandwidth usage by member libraries.
7. Assist member libraries in acquiring supplemental bandwidth when needed.
8. Continue to provide a secure Wide Area Network (WAN), with adequate bandwidth, for data communication between member libraries, the system headquarters, and appropriate application servers. Continue to work with member libraries to determine the most appropriate methods of data communication.
9. Facilitate group purchases of computers, network devices, and other technology-related devices for member libraries in order to promote ownership of state of the art equipment and cost savings.
10. Continue to promote effective cost-sharing by facilitating the hosting and licensing of shared applications and databases used by member libraries.
11. Maintain solid working relationship with all member libraries.
12. Blend WVLS, NWLS and IFLS technology services platform into a unified LEAN WI service model.
13. Work to normalize the use of technology between LEAN WI internally, as well as between partner systems and their respective member libraries.
14. Expand the use of technologies which enable or facilitate support automation tools (eg. Active Directory).
15. Explore and experiment with new technologies of probable value to LEAN WI member libraries and commit to one pilot project annually.
16. Expand the use of technology for remote presence meetings and programming, and promote its value to member libraries in the LEAN WI footprint.
17. Pursue collaborative opportunities under LEAN WI.
18. Pursue collaborative opportunities internally with member libraries in the LEAN WI footprint.
19. Assist member libraries in the LEAN WI footprint with partnership development among each other, with local organizations, and digitally with remote libraries and organizations.

ASSURANCES (cont'd)

Reference Referral & Interlibrary Loan
Administers the MORE shared system (ILS).
Subscribes to and promotes electronic databases.
IFLS interlibrary loan staff continue to handle & refer reference and interlibrary loan requests as needed to all types of libraries in the IFLS area as well as to out-of-system and out-of-state libraries using the ILS, WISCAT and WorldCat/OCLC software.
Participates in WPLC projects including the statewide buying pool.

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

ILS Improvement--Add Chippewa Valley Technical College (CVTC) back into the MORE Consortium
ILS Improvement--Offer a library app to streamline patron access to consortium resources
Reference Referral & Interlibrary Loan Improvement--Evaluate service models based on anticipated staff retirement
Participate in statewide technology collaborations

Inservice Training

☒ Wis. Stat. § 43.24(2)(e) Inservice training for participating public library personnel and trustees.

The Division interprets inservice training to incorporate a range of in-person and virtual professional learning opportunities.

List ongoing activities related to this requirement.

Assess the CE needs of staff and directors of member libraries and the MORE shared system.
Provide 30 or more contact hours of CE for staff and directors and at least 12 hours of specialized training on the MORE shared system.
Collaborate with other library systems to develop training and development opportunities, particularly in a virtual environment
Strive to hold 50% of in-person workshops/opportunities outside of Eau Claire (though depending on COVID 19, all opportunities may be virtual)
Provide remote access to workshops and webinars as appropriate.
Continue to promote and offer inservices at individual libraries as COVID 19 allows (including sessions about customer service, crisis prevention, teens, the ILS and databases, workplace culture, compassion resilience/self-care, and responding to other needs as indicated by library staff)
Provide regular virtual check-ins for youth service and adult services staff as well as library directors

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

Develop a program specific to fostering/supporting community engagement.
Join a collaboration between WVLS, NWLS, and SWLS that will provide two webinar series per year (service agreement pending)

Identify the names and email addresses of professional learning staff employed by the system for professional learning services:

Leah Langby, langby@ifls.lib.wi.us

If the system contracts with another system or entity to plan and conduct professional learning services, list that system or entity and provide a link to, or copy of, the current agreement:

Delivery and Communication

☒ Wis. Stat. § 43.24 (2)(fm) Electronic delivery of information and physical delivery of library materials to participating libraries.

List ongoing activities related to this requirement. For physical delivery reference resources, personnel, and vendors.

Provide 3 days a week delivery to MORE public libraries; and 5 days a week delivery for the resource library.
Provide 1-2 day a week delivery for other member libraries based on ILL volume.
Fund the system's share of the statewide delivery network.
Survey, monitor and evaluate the courier volume.
Provide consulting and training on websites and website development including mobile versions.
Disseminate information via electronic newsletters or blogs to staff from all types of libraries

Indicate new or priority activities relating to this requirement for the plan year (if none, indicate so):

Further strenghten our advocacy/communication/PR training and support. Refine the newly deployed IFLS website.

Monitor/evaluate courier performance and viability

ASSURANCES (cont'd)

Service Agreements

☒ Wis. Stat. § 43.24(2)(g) Service agreements with all adjacent library systems.

☒ The system will provide a copy of the agreements to the Division by January 15. The agreements with adjacent systems – including consulting agreements, consortium agreements, etc. – must include a list of all systems signing the agreement.

If the system is providing the service agreements through a publicly available webpage, provide the URL here:

If the system is providing the service agreements through a publicly available webpage, provide a brief description of the types and number of agreements here:

Other Types of Libraries

☒ Wis. Stat. § 43.24(2)(L) Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.

☒ The system will have agreements with other types of libraries, or if the system participates in a cooperation agreement with a multitype organization to meet the purposes of this goal, there is established a clear link between the system and the individual members of the multitype organization. The system will provide a copy of the agreement with a list of all signing libraries to the Division by January 15.

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide the URL here:

If the system is providing the agreements with other types of libraries through a publicly available webpage, provide a brief description of the types and number of agreements here:

Library Technology and Resource Sharing Plan

☐ Wis. Stat. § 43.24(2)(m) Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and every fifth January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

☒ The system will provide the current plan for library technology and resource sharing to the Division by January 1, 2022, if the system amended the plan since last submitting it to the Division or if the plan on file with the Division is no longer valid. See the Library System Technology and Resource Sharing plan webpage for the most current version of the system library technology and resource sharing plan.

If the system is providing the current technology and resource sharing plan through a publicly available webpage, provide the URL here:

Is the plan current and comprehensive for the technology and resource sharing services the system provides?

☒ Yes, the library system technology and resource sharing plan is current and comprehensive for the technology and resource sharing services the system provides.

☐ No, the library system technology and resource sharing plan is not current or comprehensive for the technology and resource sharing services the system provides or will provide.

If no, describe what the system has added, changed, or eliminated from the plan in effect (and describe how the changes were reviewed with member libraries and approved by the system board):

Indicate new or priority activities relating to this requirement for the plan year:

Continued integration of IFLS, NWLS, and IFLS into collaborative technology support platform. Continue development of collaborative backup program.

	ASSURANCES (cont'd)	

Professional Consultation

☒ Wis. Stat. § 43.24(2)(h) Professional consultant services to participating public libraries.

Identify consultants, specific service areas, and related activities. If the consultant is employed by a member library, indicate the library and the consultant's title:

System Director -- Library Administration; Space and Building Consulting; Planning; Personnel; Library Law; Board Development;

Youth and Inclusive Services -- Programming; Collection Development; Community partnerships; Literacy; Inclusive services; Customer Service; Planning; Personnel and Staff Development

Technology – Technology consultation, support, training, purchasing, and planning; Network monitoring, administration, security, and engineering; Website support; Domain management; Data provisioning; Remote Access; New technology innovation in partnership with Wisconsin Valley Library System and Northern Waters Library System

PR and Marketing -- PR; Advocacy; Social Media; Branding

Adult Services/Electronic Resources -- Collection Development; Programming; Consulting/Training on ILL, databases, e-material and device use; Reference; Resource Sharing

Business Manager -- Financial management/accounting

ILS Staff -- Circulation, Cataloging, Acquistions, Statistics, and Patron Service

Indicate new or priority activities relating to this requirement for the plan year (if no change from current year, indicate *None*):

Evaluate consulting staff needs based on anticipated staff retirements
New director resources/orientation/mentoring
Staff hiring resources

Inclusive Services

☒ Wis. Stat. § 43.24(2)(k) Promotion and facilitation of library service to users with special needs.

The Division interprets services to users with special needs as inclusive services. Inclusive library services are holistic, spanning library policies, collections, space, and services. Inclusive services reflect equity and accessibility for all members of the community, including services to individuals or groups for whom using the public library is difficult, limited, or minimized.

Indicate new or priority activities relating to this requirement for the plan year:

Participating in the statewide IDEA project planning (Inclusion, Diversity, Equity in Action)
Promoting and supporting use of the Inclusive Services Assessment and Guide.
EDI resource sharing
Accessibility Audits for member libraries

Other Service Programs

Wis. Stat. § 43.24(2)(i) Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.

List each "other" service program individually with ongoing activities and new or priority activities for the plan year under each program. For instance, if the system provides a bookmobile service program, list ongoing activities and new or priority activities for the bookmobile program. (Do not lump miscellaneous activities under a single "other" program.)

Administration

☒ The system will not expend more than 20 percent of state aid received in the plan year for administration.

☒ The system will submit the 2021 system audit to the Division no later than September 30, 2022.

Budget

☒ The system completed and included the budget by service program category and fund source for the plan year (see guidelines).

COLLABORATIVE ACTIVITIES

Summary of Activities. Briefly describe collaborative activities with other libraries, public library systems, and other organizations. Exclude services and activities listed in the system's 2022 resource library contract.

Cost Benefit. For each activity above, list the activity name and estimated cost benefit realized.

Activity	Amount
1. Participate in the CINC (Chippewa Valley Internetworking Consortium). This consortium provides a fiber-based, inexpensive, high-bandwidth network for IFLS and five of our member libraries. -- $4000/year	$9,000
2. LEAN WI Technology Services Partnership (See WVLS Report for Benefit Analyses)	
3. WPLC Participation	$1,250,000
4. MORE Shared ILS	$325,000
5. Shared Cataloging and Bibliographic Services (CABS)	$100,000
6. Delivery Coordination among IFLS and ST member libraries along with the Statewide Network and Minitex	$1,100,000
7. Continuing Education collaborations with other systems and DPI	$71,000
8. Statewide Library System Dell purchasing collaboration	
9.	
10.	
Cost Benefit Total	$2,855,000

CERTIFICATION

WE, THE UNDERSIGNED, CERTIFY that to the best of our knowledge, the information provided in this document and any attachments is true and correct, and that the system will be in full compliance with all applicable provisions of Chapter 43 of the Wisconsin Statutes for the year 2022.

Name of System Director	Signature of System Director	Date Signed Mo /Day/Yr
John Thompson	John T—	10/7/2021
Name of System Board President	Signature of System Board President	Date Signed Mo /Day/Yr
JAMES TRIPP	James Tripp	10-07-2021

FOR DPI USE
LIBRARY SYSTEM PLAN APPROVAL

Pursuant to Wis. Statutes, the plan contained herein is:	DPI Assistant Superintendent Signature	Date Signed Mo /Day/Yr
☐ Approved ☐ Provisionally Approved See Comments ☐ Not Approved See Comments		

Comments:

Program	PUBLIC LIBRARY SYSTEM 2022 ANNUAL PROGRAM BUDGET				
Program	**2022 Public Library System Aid**	**System Aid Carryover and Interest Earned**	**Other State and Federal Library Program Funds**	**All Other Income**	**Total**
Technology, Reference, and Interlibrary Loan*					
1. Ref & ILL Svc	$129,904				
2. Technology	$271,581			$86,000	
3. MORE Shared Svc/ILS	$178,456			$903,053	
4.					
5. Electronic Resources	$56,400			$228,545	
Program Total	$636,341	$0	$0	$1,217,598	$1,853,939
Professional Learning and Consulting Service*					
1. CE & Consulting Svc	$208,371				
2.					
Program Total	$208,371	$0	$0	$0	$208,371
Delivery Services	$353,022				$353,022
Inclusive Services	$46,253				$46,253
Library Collection Development	$29,115				$29,115
Direct Payment to Members for Nonresident Access	$0				$0
Direct Nonresident Access Payments Across System Borders	$0				$0
Youth Services	$59,945			$5,000	$64,945
Public Information	$51,674			$5,000	$56,674
Administration	$2,692	$197,106			$199,798
Subtotal	$542,701	$197,106	$0	$10,000	$749,807
Other System Programs					
1.					$0
2.					$0
Program Total	$0	$0	$0	$0	$0
Grand Totals	$1,387,413	$197,106	$0	$1,227,598	$2,812,117

*These programs may be divided into subprograms at the discretion of the system. If choosing not to use subprograms, enter amounts on line 1.
Line 5 is reserved for the amounts budgeted for electronic resources (see program budget guidelines).

Indianhead Federated Library System
2022 Preliminary Budget (Approved by the Board on 9/22/21) Sent w/State Plan
4-Oct-21

#	Line Item Description	Staff	2021 Preliminary Budget	2021 Revised Budget	2022 Preliminary Budget	Administration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Inclusive Services	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS
1	REVENUES:																
2	State Aids	JB	1,200,056	1,200,056	1,387,413	2,692	318,881	178,456	-	139,004	353,022	208,371	46,253	29,115	59,945	51,674	1,387,413
3	Interest Income	JB	4,000	1,000	2,000	2,000		-									2,000
4	Miscellaneous Income	JB	17,800	17,800	17,800	200	6,000	11,600									17,800
	SUBTOTAL REVENUES		1,221,856	1,218,856	1,407,213	4,892	324,881	190,056	-	139,004	353,022	208,371	46,253	29,115	59,945	51,674	1,407,213
	Pass-thru Income:																
5	Grant Income (Pass-thru)	GF/LL			-			-				-	-				-
6	Pass-thru/Shared Cataloging Svc	LR	225,097	225,097	216,599			216,599									216,599
7	MORE Shared Sys Income (Pass-thru)	JT	887,631	922,631	903,399				903,399			-					903,399
8	Pass-thru (billable) Income	MISC	150,000	100,000	150,000		80,000	60,000	-			-		5,000	5,000	5,000	150,000
	SUBTOTAL PASS-THRU EXPENSES		1,262,728	1,545,600	1,269,998	-	80,000	276,599	903,399	-		-	-	5,000	5,000	5,000	1,269,998
9	Carry over of State Aids/Interest (est)	JB	484,439	617,962	476,954	356,954	50,000	60,000				10,000					476,954
10	Carry over of MORE Funds/Interest (est)	JB	304,765	374,749	332,249				332,249								332,249
11	TOTAL REVENUE		3,273,788	3,757,167	3,486,414	361,846	454,881	526,655	1,235,648	139,004	353,022	218,371	46,253	29,115	64,945	56,674	3,486,414
12	EXPENSES:																
14	Percentage of Hours by Program				100.0%	7.6%	13.7%	43.8%	in Sh Sys	10.2%	3.7%	11.3%	2.1%	0.5%	3.3%	3.7%	100.0%
15	Salaries & Fringes (% of time in Program)	ALL	1,055,400	1,002,900	1,148,400	158,755	187,916	48,430	278,400	122,578	36,750	163,939	38,128	9,950	57,374	46,181	1,148,400
15.5	Sick Leave Payout	JB	-	-	20,800	20,800											20,800
16	Audit	JB	6,500	7,370	7,995	7,995											7,995
17	Bank Service Charges	JB	1,000	1,000	1,000	1,000											1,000
18	New Furnishings/Equip <$500	JG	400	1,200	1,000	1,000											1,000
19	Collection/Electronic Resources	MW	25,800	25,700	26,300		26,300										26,300
19.5	- Collection/Electronic Resources	MW			21,000		21,000										21,000
20	Wis Pub Lib Consortium Membership	MW	5,855	5,855	6,586		6,586										6,586
21	Professional Memberships	JT	3,200	3,200	4,000							4,000					4,000
22	Librarian Workshops/All	LL	4,500	4,650	6,500							3,250	2,437		813		6,500
23	CE Collaboration Projects	LL	500	100	300							300			-		300
24	Library Accessability Audits	LL	5,540	9,111	5,000							-	5,000				5,000
24.5	Community Engagement Support	LL	-	-	12,000							12,000					12,000
25	Crisis Prevention Training (unfunded LSTA)	LL	250	-	-							-	-		-		-
26	CE Grants - WLA Conference	LL	3,000	3,000	1,000							1,000					1,000
27	IFLS Staff Dvlpmnt & Prof Mtgs	JT	9,000	7,000	9,000							9,000					9,000
28	Library Consulting Expenses	JT	600	600	1,000							1,000					1,000

#	Line Item Description	Staff	2021 Preliminary Budget	2021 Revised Budget	2022 Preliminary Budget	Admin-istration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Inclusive Services	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS
29	Field Visits	JT	9,000	9,000	9,000		1,000	3,000				5,000					9,000
30	Story/Programming Kits & Dies	LL	750	360	700										700		700
31	ILL Fees & Verification Sources	MW	9,300	8,900	9,100					9,100							9,100
32	Resource Lib (LEPhillips) Collection Grants	JT	23,000	23,000	23,000					4,000				19,000			23,000
33	Delivery Service - Waltco Service	MW	260,000	270,000	295,000						295,000						295,000
34	Delivery Service - State-wide Service	MW	16,354	8,177	16,463						16,463						16,463
35	Delivery Service - Bags/Lost/Misc.	MW	5,600	2,600	3,600						3,600						3,600
36	Wide-Area Network Costs:	KS															-
37	T-1 Line Annual Cost	KS	3,000	3,000	3,000		3,000										3,000
38	WAN/CINC Maintenance	KS	7,370	7,370	7,370		7,370										7,370
39	MORE Library Subsidy	JB	110,000	110,000	120,000			120,000									120,000
40	LEANWI/Shared Tech w/WVLS	KS	59,000	59,000	60,000		60,000										60,000
41	Long Range Planning Meetings	JT	500	500	500	500											500
42	Campaign for Wisconsin Libraries	JT	1,200	1,126	1,200											1,200	1,200
43	Web Development	KS	1,100	1,100	1,100											1,100	1,100
44	IFLS Committee Mtgs/Roundtables:	JT	3,000	-	2,400	2,000		400									2,400
45	Professional Materials	JT	1,500	1,410	1,500							1,500					1,500
46	Postage - General	JG	700	700	780	59	107	342		80	29	88	17	4	25	29	780
47	Telephone - Local, Long Dist, 800# Svc	JB	2,000	2,000	2,000	152	274	877		205	75	227	42	10	65	73	2,000
48	Telephone - MORE (notice calls)	JB	6,000	2,000	2,000	-	-	2,000		-	-	-	-	-	-	-	2,000
49	Telephone - Cell Phone Service	JB	960	4,080	4,320	1,960	360	2,000									4,320
50	Supplies - General Office	JG	1,120	800	900	900											900
51	Marketing & Advocacy PR	RK	1,020	1,020	2,000											2,000	2,000
52		RK															-
53	Building/Land Overhead Costs	JB	24,430	22,930	24,930	1,892	3,417	10,926		2,554	929	2,828	528	127	812	916	24,930
54	Copier Maint. Agreement & Paper	JG	2,453	1,980	1,950	148	267	855		200	73	221	41	10	64	72	1,950
55	Computer - IFLS Hardware & Software	KS	6,400	6,900	6,900		6,900										6,900
56		KS															-
57	System Vehicle - Gas/Maint/Insurance	JB	3,700	3,700	3,700							3,700					3,700
58	Insurance - Workers Comp	JB	2,600	2,600	2,800	213	384	1,227		287	104	318	59	14	91	103	2,800
59	Insurance - Bldg/Equip, Liab, Bond	JB	2,825	2,825	2,925	2,925											2,925
60	Contingency & Credit Card Reward Exp	JT	(500)	(500)	(500)	(500)											(500)
61	SUBTOTAL EXPENSES		1,685,927	1,628,264	1,880,519	199,799	324,881	190,056	278,400	139,004	353,022	208,371	46,253	29,115	59,945	51,674	1,880,519

#	Line Item Description	Staff	2021 Preliminary Budget	2021 Revised Budget	2022 Preliminary Budget	Admin-istration	Technology	Shared System	MORE Budget	Reference and ILL Svc	Delivery Service	Cont Educ and Consulting	Inclusive Services	Library Collection Developmt	Lib Svc to Youth	Public Information	TOTALS
62	Pass-thru Expenses:																
63	Pass-thru/MORE Expenses (less Mgmt)	LR	674,231	686,731	684,999				684,999								684,999
64	Pass-thru/Shared Cataloging Svc	LR	225,097	225,097	216,599			216,599									216,599
65	Pass-thru/Grant Expenses	GF/LL	-	297,872	-	-	-	-		-		-	-	-		-	-
66	Pass-thru/Misc Billable Expenses	MISC	150,000	100,000	150,000		80,000	60,000	-						5,000	5,000	150,000
67	SUBTOTAL PASS-THRU EXPENSES		1,049,328	1,309,700	1,051,598	-	80,000	276,599	684,999	-	-	-	-	-	5,000	5,000	1,051,598
68	TOTAL EXPENSES		2,735,255	2,937,964	2,932,117	199,799	404,881	466,655	963,399	139,004	353,022	208,371	46,253	29,115	64,945	56,674	2,932,117
69	Percentage of Expenses by Program			ok		6.8%	13.8%	15.9%	32.9%	4.7%	12.0%	7.1%	1.6%	1.0%	2.2%	1.9%	100.0%
70	Capital and Reserves:																
71	Capital Expenditures		10,000	20,000	-	-											-
72	Reserves - MORE Hardware/Software	JB	224,000	224,000	224,000				224,000								224,000
73	Reserves - MORE Future Yr	JB	-	60,000	-				-								-
74	Reserves - Building/Land	JB	65,000	65,000	65,000	65,000											65,000
75	Reserves - MORE Startup Assist/Subsidy	JB	10,000	10,000	10,000			10,000									10,000
76	Reserves - Shared Svcs Prog/Bldg Expan	LR	50,000	50,000	50,000			50,000									50,000
77	Reserves - Vehicle Replacement	JB	25,000	25,000	25,000	25,000											25,000
78	Reserves - Personnel	JB	40,000	40,000	40,000	40,000											40,000
79	Reserves - WAN/Web Equip Replacement	GF	20,000	20,000	20,000		20,000										20,000
80	Reserves - System Equipment/Furnishings	JB	20,000	20,000	20,000	20,000											20,000
81	Reserves - Tech Project/Billable Reserves	JB	30,000	30,000	30,000		30,000										30,000
82	Reserves - Future Yr Operating Budgets	JB	-	184,906	-	-											-
83	Reserves - Computer Lab Replacement	GF	10,000	10,000	10,000							10,000					10,000
84	TOTAL Carryover Funds for the Next Year		34,533	60,297	60,297	12,047	0	0	48,249	0	(0)	(0)	0	(0)	0	(0)	60,297

End-of-Year Carryover Breakdown:

	2021 Preliminary Budget	2021 Revised Budget	2022 Preliminary Budget
IFLS Carryover Reserves	270,000	270,000	270,000
IFLS Carryover Committed		184,906	
IFLS Carryover Uncommitted	18,768	12,048	12,048
MORE Carryover Reserves	224,000	224,000	224,000
MORE Carryover Committed		60,000	
MORE Carryover Uncommitted	15,765	48,249	48,249