

Self-Directed Continuing Education Activity Proposal

Wisconsin Public Librarian Continuing Education

Self-directed (Category C) continuing education (CE) learning activities must be planned, coordinated, administered, and evaluated in terms of learning objectives. Final determination of the number of contact hours awarded for this activity will be made by the system's CE validator based on actual hours spent on the learning activity, which may not exceed 10 contact hours.

Instructions

1. Complete this form prior to beginning the self-directed continuing education activity. **Pre-approval from the public library system CE validator is required.**
2. After pre-approval has been received, complete the self-directed activity.
3. When completed, attach this form to a completed Continuing Education Activity Report PI-2453 for the self-directed activity.
4. Submit the report to the system's CE validator, along with the Annual Summation of Continuing Activities (PI-2454), for validation.

Name: _____

E-mail address: _____

Activity dates (MM/DD/YY - MM/DD/YY): _____

Approximate CE contact hours, including hours for technology-related activities: _____

(The system CE validator may adjust these hours upon validation)

Description of the activity and how it relates to present position or career: _____

Learning objectives

1. _____
2. _____
3. _____

Signatures

Applicant

Date Signed

Library System CE Validator

Date Approved