

EXAMPLE

IPLS Delivery Study Worksheet

May 13-17, 2024

Library Name: ANYTOWN PUBLIC LIBRARY

May 13 - Total Number of Bins (full and empty) in your library: 14

Monday May 13	Tuesday May 14	Wednesday May 15	Thursday May 16	Friday May 17
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OUTGOING/SENDING

# of Waltco Bins	3	-	5	3	4
# of Other (bags, boxes, kits, etc.)	0	-	1	0	1

INCOMING/RECEIVING

Time Waltco Driver Arrived	10:45A	-	10:30A	11A	10:30A
# of Waltco Bins	4	-	6	2	3
# of Other (bags, boxes, kits, etc.)	1	-	0	0	0
# of missorted or mislabeled items	3	-	1	0	2

IFLS Delivery Study Worksheet

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Comments, Compliments, and Other Problems to Note:

Our driver is very kind + courteous!