



QUOTE FOR AUTHORITY CONTROL SERVICES

October 29, 2024

Project: Authority Control Processing, Optional RDA Enrichments, On-going Processing

IFLS Library System
 1538 Truax Blvd.
 Eau Claire, WI 54703

Description: The Library has 556,334 bibliographic records in their database. Approximately 35,000 new bibliographic records are added each year. Authority notification updates will be performed at monthly intervals.

Bridget Krejci
 MORE Project Manager

krejci@ifls.lib.wi.us

In addition to cleaning and enriching the bibliographic records and providing an updated authority file, the Basefile service allows us to generate a record of "unmatched headings" to be able to provide "new" authorities as they become available.

Basefile Service & RDA Enrichments	Unit Price	Units	Extended Price
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Backstage Library Works provides **Basefile Authority Control** for all bibliographic records currently in your catalog. Basefile processing includes updates and corrections of your MARC records and matching of bibliographic headings against any or all of the following databases:

- Library of Congress: Name/Subject Authority File
- Library of Congress: Children's Authority File
- National Library of Medicine: Medical Subject Headings (MeSH)
- FAST
- Homosaurus (includes crosswalk from LCSH into Homoit)
- National Library of Spain
- Queens Library Spanish Language Subject Headings
- ERIC
- NASA
- Various Genre vocabularies
 - LCGFT
 - AAT
 - RBMS
 - MESH
 - OLACVGGT
 - FAST
 - GSAFD
 - TGM
- Optional DEI processing
 - Crosswalk LCSH to Homoit
 - Crosswalk will add Homosaurus terms to a **65X_7** with **\$2 homoit** when the equivalent LCSH appears (it may duplicate LCSH). You may also opt to only add Homoit term when it differs from LCSH.
 - Includes authority matching against Homoit
 - Locally created Authority Files

Using a locally created authority file defaults to CHANGING the existing LCSH to a 6XX_4. If you prefer another option, such as a 6XX_7 with \$2 local OR leaving the LCSH as-is and adding your preferred term in addition, please let us know!

- **Indigenous people** - Backstage's Authority file replaces "Indians" in Tribal names with "people" and adjusts "Indians of North America" as appropriate for Alaska Natives, First Nations, and to "Indigenous people of North America" for all others.
- **Undocumented immigrants** - Before LC instituted the change from "Illegal aliens" to "Noncitizens" plus "Illegal immigration", many institutions were opting to change to "Undocumented immigrants". This authority file will enact that original change.
- **Your own Local file** - If you have created your own Authority file (or have a separate list) of preferred terms and their current LCSH equivalent, we can incorporate those into the process to ensure your local changes are made and retained.

In addition to name and subject heading updates, series and uniform title headings will be updated. Backstage will return updated bibliographic records and their associated authority records to the Library.

Also included with the authority control basefile is Backstage's **RDA Enrichment Service**, which upgrades current non-RDA (i.e., lacking 040 \$e rda) bibliographic records to RDA standards. Backstage will re-describe the record as RDA in an automated fashion to whatever degree the Library indicates in their profile and offers options for authority control processing of RDA records at no additional cost.

Additionally, the following **Enrichments** may be requested at no additional cost:

- LCSH to FAST Conversion
- GSAFD to LCGFT Conversion
- Accelerated Reader and/or Lexile Measure Enrichment
- URI Enrichment: \$0 with the URI added to Access Points and/or RDA 33X & 34X fields

One-time setup fee (includes profiling and up to 5,000 record test)			WAIVED
1x new client migration fee (limited offer to 12/31/2024)	\$2,500.00	1	\$2,500.00
<i>Pricing is good for 500,001-750,000 records</i>			
Output of enriched bibliographic files			INCLUDED
Output of authority files			INCLUDED
Output of any selected processing reports			INCLUDED
Quality verification testing			INCLUDED
FTP transfer, online client interface transfer or production of database media			INCLUDED
Shipping costs, if any			ACTUAL
Total Estimated Basefile Cost			\$2,500.00

Ongoing Authority Control Services	Unit Price	Units	Extended Price
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Ongoing authority control services help maintain your authority work and are contracted for on a yearly basis. Ongoing services are customizable. Special requests may be accommodated.

One-time setup fee (waived with basefile processing)	\$1,000.00	1	WAIVED
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Current Cataloging Service

The Backstage Current Cataloging Service is authority control for your new bibliographic records. They may be submitted in batches on whatever schedule you prefer. Deliverables include bibliographic records upgraded by authority control processing, authority records not already in your authority file that match the headings in your new bibliographic records, and authority records previously distributed that have been updated by the Library of Congress.

MAX Batch Processing

Upload daily, weekly, monthly, quarterly, semiannually, or annually. No minimums.

Per bibliographic record	\$0.10	35,000	\$3,500.00
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Authority Control Notification Service

The Backstage Authority Control Notification Service keeps your authority files up to date by periodically checking your records against current editions of the authority databases you've chosen. When authority records are updated, replaced, or deleted, Backstage will alert you of the changes and supply the updated records. Because they serve complementary functions, we recommend the Notification Service be used in conjunction with the Current Cataloging Service.

Deletions you've made to your authority file may be sent to Backstage as a list of LCCNs at no additional charge.

These prices are based on a database size between 500,001 and 600,000 bibliographic records.

Notification Service, monthly	\$288.40	12	\$3,460.80
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Total Estimated Ongoing Services, Annually:	\$6,960.80
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Estimated 6-month 5% discount (Good through June 30, 2025)	-\$174.02
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Comprehensive Quality Guarantee

All work performed by Backstage Library Works is delivered with our exclusive lifetime guarantee. We will correct to the client's satisfaction, and at our expense, any problem with our services, no matter when such a problem comes to light.

INCLUDED

TOTAL ESTIMATED PROJECT COST	\$9,286.78
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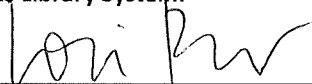
TERMS & CONDITIONS:

1. All prices are in US dollars. Pricing is valid until December 31, 2024. Upon signature, discounted basefile and ongoing pricing is valid until June 30, 2025. Ongoing projects and services are renewable on an annual basis, at which time pricing will be reviewed.
2. Unit prices are firm. The final invoice will reflect the actual number of items processed. On-site projects are subject to a minimum cost based on units if the completed project results in fewer than 80% of expected units.
3. If, during production, Backstage Library Works determines that the sample or other information given by the Client does not accurately reflect the actual composition of the collection, the pricing may be re-negotiated.
4. Payment terms: 100% invoiced upon batch completion. For contracts over \$20,000, 30% down payment, which will be applied to each invoice, reducing each invoice by 30% until the down payment is depleted. Terms are net 30 days. Interest may be charged on past due accounts.

- 5. All taxes, if any, are the responsibility of the Client.
- 6. Please send signed pricing agreements, purchase orders, contracts, or payment notices to your Backstage Account Representative.

The parties agree to the attached proposed pricing.

For IFLS Library System:



Signature

Lori Roholt

Print Name

MORE Administrator

Title

11-7-2024

Date

For Backstage Library Works:

Signature

Nate Cothran

Print Name

President

Title

Date

Please return to the Backstage Library Works Corporate Office, attention Lori Burt.

Fax to 801.356.8220 or scan and email to: lburt@bslw.com; if an original signature is required, mail to:

Backstage Library Works • 25 East 1700 South • Provo, UT 84606