

# IFLS Delivery Study Worksheet

August 11-15, 2025

Library Name: Everytown Public Library

August 11 – Total Number of Bins (full and empty) in your library: 6

Monday  
Aug. 11

Tuesday  
Aug. 12

Wednesday  
Aug. 13

Thursday  
Aug. 14

Friday  
Aug. 15

## OUTGOING/SENDING

# of Gray Bins	3	~	2	~	3
# of Other (bags, boxes, kits, etc.)	0	~	0	~	1 Kit

## INCOMING/RECEIVING

Time Courier Driver Arrived	Before 8a	~	8:05a	~	8:10a
# of Gray Bins	4	~	2	~	2
# of Other (bags, boxes, kits, etc.)	1 Kit	~	0	~	0
# of missorted or mislabeled items	0	~	1	~	0

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Comments, Compliments, and Other Problems to Note:

\* Driver comes before library opens sometimes

\* No Problems to note!